

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 29 June 2016 at 6.00 pm in the Council Chamber at Shipley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	GREEN PARTY
Heseltine Shaw Barker Davies Riaz Townend	Greenwood Ross-Shaw	Love

Alternates:

CONSERVATIVE	LABOUR	GREEN PARTY
Cooke Ellis Pennington M Pollard D Smith Whiteley	Hinchcliffe	H Hussain Warnes

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

City Solicitor

Agenda Contact: Palbinder Sandhu

Phone: 01274 432269

E-Mail: palbinder.sandhu@bradford.gov.uk



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*



3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Palbinder Sandhu - 01274 432269)

4. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 27 June 2016.

(Palbinder Sandhu - 01274 432269)

B. BUSINESS ITEMS

5. ***SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES**

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Monday 27 June 2016.

(Damian Fisher – 01274 437146)



6. ***SCAPAG MEETING NOTES - 30 MARCH 2016** 1 - 2

The Area Co-ordinator will present the notes (**Document “F”**) of SCAPAG contributions made at the meeting with the Area Committee held on 30 March 2016.

Recommended –

That the notes be received.

(Damian Fisher – 01274 437146)

7. **NEW DEAL PROGRAMME: ENGAGEMENT UPDATE** 3 - 18

The Assistant Director, Policy, Programmes and Change will submit **Document “G”** which provides:

- An update on actions that build on the findings from the first engagement in New Deal
- A summary of initial findings from the second phase of engagement
- An indication of developing plans for further approaches to engagement

Recommended –

(1) That the report be noted.

(2) That the feedback from residents be welcomed and acknowledged.

(3) That the Area Committee continue to engage with residents, businesses and stakeholders about ways of working differently, and that there is a District Plan and Council Plan to deliver the Council priorities.

(Corporate Overview and Scrutiny Committee)

(Kate McNicholas – 01274 431761)

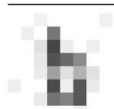
8. **YOUTH SERVICE - SHIPLEY AREA** 19 - 36

The Strategic Director of Environment and Sport will submit **Document “H”** which gives an update on work undertaken by the Youth Service in the Shipley Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

Recommended –

(1) That the work undertaken by the Youth Service in the Shipley Area as detailed in Document “H” be noted.

(2) That the Committee notes that the deployment of current Youth Service budgets as set out in Document “H” meets



local need.

- (3) That the £10k allocated to the Area Committee be distributed as follows:
 - (i) £1k per ward
 - (ii) £4k retained for constituency-wide projects and as a contingency for emerging needs
- (4) That the Shipley Area Co-ordinator submits a report on the work of the Youth Service to Shipley Area Committee on an annual basis.

(Children's Services Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

9. **DISTRICT WIDE YOUTH SERVICE PROVISION 2015-16 AND DELIVERING A NEW YOUTH OFFER FOR BRADFORD DISTRICT**

37 - 66

The Strategic Director of Environment and Sport will submit **Document "I"** which gives an update for 2015-16 on the Bradford District wide provision undertaken by the Youth Service, which includes, but is not specific to any one constituency area.

It also proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report produced in November 2014.

Recommended –

- (1) That the district wide provision undertaken by the Youth Service as detailed in Appendices A-E of Document "I" be noted.
- (2) That the work undertaken by the Youth Offer Working Group as detailed in Appendix F of Document "I" be noted.
- (3) That the Shipley Area Committee considers and comments on the proposals and recommendations made by the Youth Offer Working Group in Appendix F of Document "I".

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)



10. **CLEANER AND GREENER STREETS AND NEIGHBOURHOODS IN SHIPLEY - DEVOLUTION TO AREA COMMITTEE** 67 - 84

The Shipley Area Co-ordinator will submit **Document “J”** which provides an update relating to Council Wardens and Street Cleansing in the Shipley Area. It highlights a developing approach that delivers on the cleaner/greener agenda at an Area, Ward, neighbourhood and street level that is supported by residents, businesses and community organisations as part of the People Can – Make a Difference Campaign.

Recommended –

That the information in Document “J” which is intended to inform decisions on these devolved services in Shipley be noted and welcomed.

(Corporate Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

11. **MEMBER REPRESENTATION ON THE GRANTS ADVISORY GROUP** 85 - 88

The Shipley Area Co-ordinator will submit **Document “K”** which provides background information and recommendations with regard to Member representation on Grants Advisory Group for 2016/17.

Recommended –

That in the current municipal year and in accordance with an established precedent, the Area Committee approves the nomination of three Councillors from the Conservative Group, one Councillor from the Green Group and one Councillor from the Labour Group.

(Environment and Waste Management Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



**SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY
AREA PARTNERS' ADVISORY GROUP (SCAPAG)
WEDNESDAY 30 MARCH 2016
KIRKLANDS COMMUNITY CENTRE, MENSTON**

F

NOTES OF SCAPAG CONTRIBUTIONS TO THE MEETING

Present: Peter Ashton (Baildon Town Council); Chris Hartley (Menston Neighbourhood Forum)

Apologies: Howard Clough (Cottingley Community Association); Trevor Dufton (Wilsden Parish Council); David Jessop (Wrose Parish Council); Alison Swiszcowski (Denholme Town Council)

Item 5: SCAPAG ISSUES

None.

Item 6: SCAPAG NOTES 27 JANUARY 2016

No comments.

Item 7: A BRIEFING TO AREA COMMITTEE MEMBERS ON CHANGES TO THE DOMESTIC WASTE COLLECTION SERVICE

Presenting Officer: Edith Grooby

Baildon PC: Have we increased the number of recycling advisors employed now we are rolling out in Bradford?

Edith Grooby: No, we have kept the existing 2 advisors on and they will continue to target areas of high non-compliance.

Item 8: UPDATE ON FUNDED 2 YEAR OLD PLACES AND LEARNING OUTCOMES AT THE END OF THE EARLY YEARS FOUNDATION STAGE (2015) IN THE SHIPLEY AREA

Item deferred.

Item 9: UPDATE ON PLAY TEAM ACTIVITIES IN SHIPLEY

Item deferred.

Item 10: SHIPLEY AREA COMMUNITY DEVELOPMENT COMMISSIONS 2015-2017 PROGRESS UPDATE

Presenting Officer: Damian Fisher

No comments.

Item 11: YOUTH OPPORTUNITIES FUNDING 2015/16
Presenting Officer: Carys Bose

No comments.

Item 12: SHIPLEY WARD PLANS 2016-17
Presenting Officer: Damian Fisher

No comments.

Item 13: COMMUNITY CHEST GRANTS 1 APRIL 2015 TO 31 MARCH 2016
Presenting Officer: Damian Fisher

No Comments.

City of Bradford MDC

www.bradford.gov.uk

Report of the Assistant Director, Policy, Programmes and Change to the meeting of Shipley Area Committee to be held on Wednesday 29th June 2016

Subject:

G

New Deal programme: engagement update

Summary statement:

This report provides:

- **An update on actions that build on the findings from the first engagement in New Deal**
- **A summary of initial findings from the second phase of engagement**
- **An indication of developing plans for further approaches to engagement**

Sam Plum
Assistant Director of Policy
Programmes and Change

Portfolio:

Corporate

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E-mail: kate.mcnicholas@bradford.gov.uk

Overview & Scrutiny Area:

Corporate



City of Bradford
Metropolitan District Council



1. SUMMARY

1.1 This report provides:

- An update on actions that build on the findings from the first engagement in New Deal
- A summary of initial findings from the second phase of engagement
- An indication of developing plans for further approaches to engagement

2. BACKGROUND

2.1 New Deal is about changing the way the Council and other public services work with people, communities, business and the voluntary sector to improve and protect our quality of life, in the context of reducing financial resources and increasing demand.

2.2 The District Plan and Council Plan (currently being developed) will promote greater accountability and buy in to the Councils priorities:

1. Better Skills More Jobs and a Growing Economy
2. Good Schools and a Great Start for All Our Children
3. Better Health, Better Lives
4. Safe, Clean and Active Communities
5. Decent homes that people can afford to live in

2.3 This report summarises the feedback received from the New Deal public engagement activity to date and describes how this is directing further developments.

2.4 Public engagement has included district-wide discussions in variety of places such as bus stations, children's centres and advice offices to capture the issues that matter to residents and their families. This captured the views of people from all over the district and ensures that communities and citizens are able to play their part in the delivery of outcomes. The specific detail of public engagement activity is highlighted in this report.

3. OTHER CONSIDERATIONS

First phase public engagement

3.1 To help shape expectations and identify where people may be keen to take more responsibility, a range of participation activities took place between October 2014 and March 2015, including twelve events across the district, and workshops focused on young people and particular communities of interest.

3.2 These events and other mechanisms for engaging people were recognised as a first step, with the messages heard providing useful material to support the development of further New Deal activity.

3.3 The messages from these events were shared with Executive, Corporate Overview



and Scrutiny Committee, Area Committees and Bradford District Partnership Board over Spring and Summer 2015.

Appendix 1 outlines the key messages conveyed during this first phase of engagement and the activities that have been undertaken to address some of the issues identified – by the Council and others.

Second phase public engagement

3.4 A second phase of engagement started in late Summer 2015.

This work was informed by a desire to follow the following principles:

- Ensure that everyone who wants to has the opportunity to contribute by providing a wide variety of communication and engagement methods and activity.
- Use existing mechanisms to their full potential and try new ways of engaging and accept that they might not work as expected.
- Ensure it generates solutions and buy-in to delivery and generates more activity by our people, partners and colleagues.

A variety of approaches have been used to engage, which included:

3.5 VCS Working Together Workshop

Over 40 organisations from the voluntary and community sector came together to look at local solutions to local problems. The aim of the workshop was to develop shared action on how we can support the people of the district do more for themselves. Individual actions points were sent to participants for their organisation to act on.

The Assembly Steering Group (ASG) made a commitment to drive forward the following key actions from the day's event:

- Community asset transfer - This is an area where work is being undertaken with the sector and CBMDC via COMA (Community Operational Management of Assets) programme.
- Self-sustaining community centres - A steering group to develop a master plan of what a sustainable community centre would look like has been established.
- Co-design and delivery of services - This is an area which is high on the ASG agenda. It has become a focus of the work of the Commissioners Forum. At a consultation event in December in relation to the District Plan, co-design and co-creation have been identified as key issues for the VCS.
- Support to volunteering - Recently volunteering has been identified as an issue at the ASG in relation to the Volunteering Kite Mark. This was shared at the Commissioners Forum and there was a feeling that this could be a 'light touch' quality standard which is used with groups. The ASG are also committed to the People Can campaign (see below).



3.6 Outcome themed communication weeks

A large range of content was created for social media based on themed weeks for each of the New Deal outcomes. Some of it performed extremely well, reaching and engaging large numbers of people. The highest amount of feedback received using this approach was during the communication around alternate week bin collections which received 40 positive comments, 205 negative comments and 24 mixed opinions.

3.7 Better Health, Better Lives – Self Care Event

Approximately 140 people/frontline staff attended an afternoon on 'how we can work together to make self care more effective', as well as identifying wider health and social care integration challenges. Members of the Self Care Programme Board, partners from Health, Adults services and Public Health were involved in the planning and delivery of the event.

Key themes that were identified include:

- Reduce duplication
- Better use of technology
- Improve communication
- Increase Peer Support
- Increase education/knowledge of self care

The key themes have been fed back to the Self Care programme board for action. Continued engagement with the attendees of the event and the wider public is being made through a Twitter conversation taking place on 8 March using the hashtag #SelfcareBD.

3.8 Have a Natter

Members of staff across a range of departments took part to have semi-structured conversations with over 300 members of the public in various locations such as bus stations, contact centres and children's centres.

Key cross cutting ideas that the public identified included:

- Focus attention in areas that need support - run down inner city ones - no support for environmental services needed in suburbs.
- Community provision where people understand what is going on in their community.
- Less barriers to do something - too many protocols and procedures.
- Help raise money for people who need additional help.
- More front line staff and less managers.

As part of this engagement we asked the public what was great about where they lived. The following word cloud shows some of the common themes that people said. It is important to note that the larger the text indicates the more people gave this response.





Solutions generated from this consultation have been fed the development of the District Plan and into the new Innovation Hub which has been developed by Workforce Development to support the Council's priorities including New Deal. The hub is an arena to create and encourage idea design and for innovative solutions.

3.9 Neighbourhood Forums and local public meetings

A number of meetings have been held by ward officer that aimed to look at local issues and find solutions. The meetings were asked to consider priorities, who should take action and whether residents and groups can do some things better than services, with the overall theme of preparing for the future in the context of constant change, and doing more with less. Themes that were discussed were:

- Rubbish and recycling
- Pride in the neighbourhood
- Community spirit, looking after each other
- Feeling safe

3.10 Interfaith event

A workshop was held for key stakeholders across different faith groups to look at areas of existing commitment and activity and consider how people can do more.

The workshop was attended by representatives from the Christian, Sikh, Hindu, Methodist, Jewish and Muslim community and focused on discussing the opportunities the new deal presents, what are the biggest challenges and what your faith group is most passionate about. The Bishop of Bradford attended as he is extremely keen to work in partnership with different faiths across the District to get them on board with New Deal.

A follow up meeting was held which shared a number of case studies giving people ideas on initiatives that can be replicated across different faiths. Bishop Toby led a discussion on what we can offer; currently a lot of churches are supporting the elderly many of whom have dementia. We are now looking at establishing Places of Welcome throughout the District, which is a network of small community organisations, including faith communities, who offer an unconditional welcome to



local people for at least a few hours a week.

Link www.placesofwelcome.org/about

3.11 Housing Symposium

7 major house builders were represented and asked about their ideas and thoughts on delivering more homes in Bradford. This included discussions on viability and risk in the market, site assembly and joint ventures as well as the linked issue of good education facilities stimulating the housing market. Follow up steps from the event include:

- Potential of bringing sites in the Strategic Housing Land Availability Assessment forward early.
- Developing strategy and planning policy for packaging sites for development.
- Aligning locations for housing growth and sites for new schools.
- Further discussions taking place with the major house builders to develop emerging ideas.

3.12 People Can

The campaign activity themed on a month by month basis in which active communities will be celebrated through role models, good news stories and promoting volunteering opportunities. Additionally, each month will have an element that focuses on developing the agenda with both communities and services. The following months have been dedicated to each of the areas of the district:

March	Bradford South Area Committee	Area: Bradford South
July	Keighley Area Committee	Area: Keighley
August	Bradford East Area Committee	Area: Bradford East
Sept	Shipley Area Committee	Area: Shipley
Nov	Bradford West Area Committee	Bradford West

3.13 Young people's engagement

Common Purpose Challenge Session (Adult Social Care Theme). The session took place on 9 February 2016. The students that took part were asked to undertake a two part challenge which was focused on a new online social care tool Rally Round. This has been commissioned by Adult & Community Services as an 'invest to save initiative'.

The group came up with some good ideas about how we can promote Rally Round and methods of promotion. Suggestions included how the council should make better use of the college and university which both offer high level computer science courses and which, if asked, would be happy to work with the council to develop customised local IT solutions for the district.



3.14 Youth voice event

There were up to 100 young people, aged 13-19, from across the district who took part in a variety of activities based around the New Deal outcomes. The event was organised by Bradford Council's Youth Service, Prospects, Barnardo's, Young Lives Bradford, Bradford College and Bradford Youth Development Partnership and was also attended by a representative from the Office of the Children's Commissioner.

The young people were encouraged to have their say through a number of activities, including a Twitter feed, making dream catchers, graffiti wall and video capture. The event provided young people with an opportunity to discuss the issues which matter to them – they were able to explain what's important to them in their communities, what support young people feel that they need, and what young people feel that they can do more of for themselves and for others. We're awaiting the formal write-up from the event, but we are hopeful that the feedback received will provide useful content in the context of developing New Deal themes and the District Plan.

3.15 Town / parish council Discussions

Discussions have been taking place since New Deal was launched with the district's Parish and Town Councils about opportunities for them to run services which the Council is withdrawing from, or to augment services which Bradford Council is reducing its support for.

In the last 12 months, conversations have continued at the quarterly Bradford Council and Local Councils liaison meetings to share ideas and good practice across the Parishes. Neighbourhoods and Customer Service staff have also had one to one meetings with each Local Council to discuss individual circumstances in more detail. Local Councils have also been part of broader conversations exploring possible options for devolution to present back to Elected Members.

Activity to date has led to some Local Councils undertaking direct negotiations with Council services with most interest being around the management of green spaces (parks, flower beds, playgrounds, verges), public conveniences, and the possibilities for the transfer of community buildings into Parish ownership or management. It is worth noting that any negotiations are still at discussion stage with no formal agreements yet made.

3.16 Next Steps

The next steps will involve follow up work from the activities above. Further activities are currently being planned and any input would be welcomed. Current ideas being progressed include:

3.17 Vox Pop: The opinions of people recorded talking informally in public places. Questions to ask about what is great about the district as well as specific outcome focussed questions.

3.18 Open for ideas: Development of an open and accessible online platform for staff to



put forward ideas, respond to questions, and develop new ideas. The intent is that once learning from this first internal phase has been made, a citizen facing platform will be produced.

3.19 Children's commissioner visit – Growing up in Bradford: 4 March

3.20 Community of interest engagement: via existing networks

3.21 Young people: Engagement with National Citizenship Service to include a New Deal activity within the student programme.

3.22 Time Targeted Messages: Messages linked to People Can calendar of activity and other campaigns

3.23 Practical help to support citizen's, partners and staff to take action: Case study examples available via web pages, capacity building engagement events, workshops with staff and partners organisations

3.24 Social media – Facebook and Twitter: Message of the months, mini campaigns and aligned with other existing campaigns i.e. Older Peoples Week in October.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Activities developed via New Deal help identify potential savings for future budgets. These are then consulted upon as part of the budget setting process.

4.3 The cost of running the public participation activities was primarily from officer time and some venue costs – venues were all community based or Council owned.

A Council Question was tabled on 8 December 2015, requesting confirmation of the number of residents engaged by the New Deal and its cost.

The total number of people engaged through various engagement activities up to early December 2015 was 3,093, however, this number did not include the number of people engaged in New Deal via social media. It is very difficult to quantify the exact number of people through this medium. The total costs of the various workshops and forums was £13,493.16.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no significant risk management or governance issues arising out of the recommendations of this report.

6. LEGAL APPRAISAL

There are no significant legal issues arising out of the New Deal process and the public participation activities.

7. OTHER IMPLICATIONS



7.1 EQUALITY & DIVERSITY

Events have taken place in different parts of the district at different times of day, to ensure that no group of people have been disproportionately disadvantaged from taking part. This has been further augmented through the opportunity for written comments and the completion of the web based consultation.

Over the next 2-3 years, as options, ideas and projects are identified, implemented and tested, each proposal will be equality assessed at each stage of its development with documentation produced and made available publicly for transparency purposes.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications from the New Deal public engagement activities. Engagement has helped identify a need to put a greater focus across all five outcomes on sustainability and work is underway to develop further activity via the environment forum.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no significant gas emission impacts from the New Deal public engagement activities.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no significant community safety implications from the New Deal public engagement activities. Safer and Stronger Community partnerships have recently come together.

7.5 HUMAN RIGHTS ACT

There are no significant human rights implications from the New Deal public engagement activities.

7.6 TRADE UNION

There are no significant trade union implications from the New Deal public engagement activities. However the New Deal programme is designed to help the public sector manage its reducing budget. There is the possibility of impacts on staffing as budgets are addressed and reduced each financial year.

7.7 WARD IMPLICATIONS

We have aimed for broad coverage across all areas. In particular the Have a natter discussions covered discussion from people across a wide range of wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

Information produced through the ward planning process will contribute to the ongoing New Deal development work. The feedback received from the public events will also be fed back to area based teams in the Council to support any future action planning.



8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 Input into the design of future engagement activity would help inform the development of the next steps in this programme.

10. RECOMMENDATIONS

- 10.1 That members of the Area Committee note the report.
- 10.2 That the feedback from residents be welcomed and acknowledged.
- 10.3 That the Area Committee continue to engage with residents, businesses and stakeholders about ways of working differently, and that there is a District Plan and Council Plan to deliver the council priorities.

11. APPENDICES

Appendix 1: Phase 1 update

12. BACKGROUND DOCUMENTS

None



Appendix 1 Phase 1 New Deal engagement update

First phase of engagement

The tables below summarise the key messages heard from this first phase by outcome, and outline some of the steps being taken to address the issues raised.

Good schools and a great start for all our children

You said	We're doing
<p>Joint approach between children and the state to help children to be ready to learn.</p>	<p>Following a consultation in Autumn 2015 the Education Covenant was agreed by Full Council in December 2015. It sets out how the whole community needs to come together and play its part to improve education standards and create the best possible life chances for young people. It lists a series of pledges from the local authority on the actions it will take with partners to drive up educational standards. Alongside the set of pledges, the Covenant also asks for significant support from parents, young people, schools, businesses and employers, communities and government.</p> <p>Development of further integration across early years, building on the Better Start Bradford programme to learn lessons about what works to improve outcomes across the district.</p>
<p>Better focus on getting people ready for the world of work, and improved collaboration with businesses</p>	<p>Development of Bradford Pathways, offering a whole system approach to provision for the district, with learning pathways into employment for all ages, building on Get Bradford Working and Industrial Centres of Excellence and establishing a joined up approach to education, employment and skills. Consultation was held with head teachers in Autumn 2015. Pilots of the model will be operational early 2016. Phase one implementation starts September 2016.</p>

Some of the messages heard are addressed by activity and direction already established including:

<p>Ongoing emphasis on safeguarding</p>	<p>Bradford Safeguarding Children Board work towards keeping children in Bradford, under the age of 18 years, safe from harm, striving to make sure that every child in Bradford feels secure, well cared for, and able to reach their full potential and supporting all staff to help families and carers achieve this.</p> <p>Safeguarding week held October 2015.</p> <p>Currently adopting Signs of Safety as a methodology that will provide a consistent way of working that all practitioners can use in their work with children and families, from Early Help through to how we manage child protection plans</p>
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Listening to pupils' concerns	Supported via Investor in Pupils standard
Children's choice of schools	Admissions code of practice

Better health, better lives

You said	We're doing
Co-ordinated support for families and early intervention before problems escalate	Families First provides a model of integrated support, and building a broader approach based on learning, with four gateways to be established across the district, based on bringing together support agencies and supporting people before they need formal social care. Piloting in Bowling and Barkerend, Bradford Moor and Little Horton, and Keighley in April with a planned district wide roll out in October 2016.
Improved co-ordination across the different components of the health and social care system	During 2015-16 the Bradford and Airedale Health and Wellbeing (H&WB) Board has commissioned work to put the district on track to accelerate improvements in health and wellbeing outcomes, and to create a sustainable health and wellbeing economy. Specifically the Board has agreed to work towards the establishment of a total pooled joint commissioning budget and a single prioritisation process for health and social care that reflects the ambitions outlined in the New Deal Outcome. The Board acknowledges that this is a long term objective and aims for this to be the position within five years.

Some of the messages heard are addressed by activity and direction already established including:

Encouraging people to be more independent and self supporting	Development and implementation of self care programme, including engagement event to help identify local issues in November 2015.
Young people's sexual and mental health support	<p>The sexual health team works with all agencies across Bradford – in particular those which work with young people to support sex and relationship education and advice.</p> <p>A system wide approach to assess the needs of young people's mental health will inform and shape services to maximise value and use of resource.</p>



	The Council will continue to work with colleagues across the health partners to promote awareness of mental health issues of younger people. Promotion of support and access to help initiatives are integral to delivery.
Sports as preventative health measure	The Council are investing in four new swimming pools to increase physical activity and provide modern facilities fit for the 21 st century. The Council currently operates sports facilities as an 'in house' service.
Support for people with dementia and their carers	Well established dementia friendly communities initiative that aims to build communities <ul style="list-style-type: none"> • Where people living with dementia are supported to live as independently as they can • Where the community understand about dementia and are willing to lend a hand • Where businesses, community and statutory organisations have thought about how they make themselves accessible to people with dementia

Better skills, more good jobs and a growing economy

You said	We're doing
Scope for reduced business rates to support small businesses?	The city centre growth zone provided an effective model in encouraging businesses to create more jobs and locate in the city centre. A new business rate discretionary relief programme was approved by Council Executive in December 2015.
Generation of green energy	Currently scoping the feasibility of a district heat network, generating energy on a marketable scale. Five workstreams: <ol style="list-style-type: none"> 1. Civic Qtr District Heat Network 2. Corporate Entergy Programme 3. Bradford Public Estate Energy Collaboration (NHS & University) 4. Bradford District Community Energy Project 5. Bradford Fair Tariff project joint with Incommunities & OVO energy Looking to establish a potential energy company by the end of 2016



<p>Use of council buildings and improved collaboration across organisations</p>	<p>Builds on existing experiences – e.g. co-location of Police in Jacobs Well.</p> <p>Bradford Council is looking at creating a public sector and community hub in the heart of Keighley. The proposal to build a new 'one stop shop' in the town centre is already attracting interest from various public sector partners. The location is the site of the North Street building - formerly Keighley College - which is in a conservation area.</p>
<p>Potential for collaboration across West Yorkshire</p>	<p>Work between Bradford and other districts is progressing on Building Control: Kirklees is signed up and Wakefield is expressing interest. Work continues at WYCA on effective coordination and sharing of resources for the West Yorkshire Plus Transport Fund.</p>

Safe, clean and active communities

<p>You said</p>	<p>We're doing</p>
<p>Improvements to waste and recycling including support for alternate week bin collections</p>	<p>A major strand of the Waste Minimisation and Management Strategy is to promote the reduction, re-use and recycling of waste.</p> <p>Proposals to move to alternate week bin collection are being consulted on as part of the budget proposals.</p> <p>The Council is currently also consulting on garden waste collection.</p>
<p>Encourage volunteering and socially responsible behaviour</p>	<p>The 'People Can' campaign aims to highlight the contributions of communities and build on these strengths, as part of the New Deal. The success of 'People Can' will be determined by the energy and commitment that we can all contribute.</p>
<p>Changing the model for how libraries are delivered</p>	<p>Building on existing community run libraries, increasing co-location and the number of community run libraries with different and smaller model for provision.</p>
<p>Putting museums and galleries into a trust</p>	<p>Resources approved to investigate the potential for forming a culture company with no pre-emptive model, but based on safeguarding assets and releasing profit making potential – included in propositions. Report due March 2016</p>



Some of the messages heard are addressed by activity and direction already established including:

Reduced street lighting	New street lights are dimmed between 10.30 and 5am
More collaborative working with parish and town councils	Established relationship and looking to develop further via New Deal – had 121 discussions and following up with joint event to develop further what delivery parish and town councils may wish to take on.
Flexible funding of community projects	Looking at different models and have voluntary organisation support officers to help with funding bids

Decent homes and other cross cutting issues

You said	We're doing
Enabling more affordable homes to be built	Investigation of barriers to development now complete. In Bradford return over investment is the primary problem, more than the planning system. Discussions held with national house builders to identify options to progress.
Supporting people to live independently in their own homes	Maximising opportunities to use assistive technology in people's home to help people stay independent by rolling out learning around telehealth and telecare.
Bringing derelict buildings into use	<p>The first Local Listed Building Consent Order (LLBCO) in England, together with a complementary Local Development Order, was adopted by the Council on 21 July 2015 for the Little Germany Area. The first LLBCO notice has since been approved for 46 Peckover Street in Little Germany for residential conversion.</p> <p>A Heritage Lottery Fund (HLF) Townscape Heritage first round bid was submitted in August 2015. This includes an outline scheme plan setting out potential 3rd party granted property improvements to approximately 60 buildings within the top of town area, including bringing vacant space in approximately 20 buildings back into use. The HLF will make a decision upon whether or not the bid is successful in January 2016.</p>



Some of the messages heard are addressed by activity and direction already established including:

<p>Involve people in the design of services</p>	<p>Bradford Council has a clear commitment to co design and intends to build further on that work. A recent example of this work is the travel review, where the Council worked with parents to design the new travel assistance application and assessment process.</p> <p>When the new Travel Assistance Policy was approved by Exec in July, there was a commitment to consult with parents/carer on any changes to the way travel assistance is provided. Workshops and drop in sessions for one to one discussions were organised in Sept 15 and from these a commitment was given to allow parents / carers to contribute to the design of the new travel assistance application and assessment process. A further workshop in November looked at a draft application form and parents were given an opportunity to comment/suggest on what the form should look like. Subsequently the parents who attended this workshop were given the opportunity to complete a dummy application to inform the pilot of the new process. A monthly update has been issued to all parents and stakeholders in receipt of travel assistance and this is to continue until the programme is complete</p>
<p>Consideration of how to best achieve democratic representation</p>	<p>Consultation underway on how many councillors we need and the jobs that they do.</p>



Report of the Strategic Director of Environment and Sport to the meeting of Shipley Area Committee to be held on 29 June 2016

Subject:

Youth Service – Shipley Area

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Summary statement:

This report gives an update on work undertaken by the Youth Service in the Shipley Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

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Portfolio:
Neighbourhoods and Community Safety

Overview & Scrutiny Area:
Children's Services

1. SUMMARY

- 1.1 This report gives an update on work undertaken by the Youth Service in the Shipley Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

2. BACKGROUND

- 2.1 On 6 July 2014 the Youth Service was transferred from Children's Services to Neighbourhood and Customer Services and is managed through the Area Co-ordinator's Offices.
- 2.2 Shipley Area Committee received reports at their June meeting in 2015 giving an update on the work undertaken by the Youth Service in the Shipley Area from July 2014 – March 2015.

3. OTHER CONSIDERATIONS

- 3.1 The work carried out by the Youth Service is designed to meet the following commitments:
- maintain an appropriate level of open access provision across the Area
 - deliver clear and agreed targeted work with young people aged 13-19
 - provide informal learning opportunities that support improving educational attainment and the continued reduction of the number of young people Not in Education, Employment and Training (NEET)
 - maintain support to vulnerable young people through the 'early help' offer and support for young people on the edge of care.
 - the development of a clear District-wide 'Offer' for young people, based on a breadth of opportunities open to young people provided by the Council and Voluntary and Community Sector youth provision and the wider leisure, cultural and arts based opportunities
 - the involvement of young people in the future development and delivery of the 'Youth Offer'
 - a focused approach to increasing volunteering that builds capacity to deliver youth services

Planning

- 3.2 The Youth Service currently plans on a quarterly basis which allows for young people, communities, partner services and elected members to feed into the process to capture emerging needs and issues.
- 3.3 The service also captures the voice of young people where they identify what they see as priorities for their neighbourhood and this is feed into the annual Ward Planning process.

Staffing

- 3.4 Each Area has a staffing compliment of: one Advanced Practitioner managing all the Youth Work staff, delivering some youth work and co-ordinating delivery; one

full time staff member graded at JNC 20 – 23 delivering youth work and ensuring effective support is in place for vulnerable and NEET young people; five full time staff graded at JNC 16-19 delivering the bulk of the face to face professional work and 144 hours of part time staffing.

Tier 1 NEET contract

- 3.5 NEET young people are those aged 16–18 yrs who are Not in Education Employment or Training (NEET). Tier 1 refers to young people with the highest level of need that require Intensive Support. They are the most vulnerable young people.
- 3.6 Local Authorities have a duty to “encourage, enable and assist the effective participation of those persons [up to 19 or 25 with a disability] in education or training.”
- 3.7 Although no longer a national service, in Bradford we have retained the brand name ‘Connexions’. Prospects Services Ltd deliver the District-wide service, which is to provide a service to all those young people in Employment, Education and Training (EET) (schools, Further Education), plus non intensive NEETs (Tier 2 & 3).
- 3.8 The Youth Service has the contract to deliver a service to those who are NEET, and assessed as requiring intensive support (Tier 1) to overcome barriers to move into EET, they do this by:
- providing a named Personal Advisor for an agreed T1 NEET caseload
 - Support high priority groups; long term NEETs and the most vulnerable groups, i.e. young people on the Youth Offending Team caseload, Care Leavers, pregnant/young mums.
 - working closely with other organisations, encouraging a seamless approach within the Connexions service.
 - tracking young people and developing relationships with them to breakdown barriers to EET,
 - Assessing need, Action Planning and Reviewing
 - Signposting referring young people to EET destinations
- 3.9 All the NEET services, including that provided by the Youth Service for Tier 1 young people, have made a significant achievement over the past year in bringing the overall NEET rate for Bradford District down to it’s lowest ever at 3.5%, with the average for England standing at 4.2% and that of West Yorkshire at 4.7%. Bradford's performance is the 5th most improved nationally, and the lowest rate in West Yorkshire.
- 3.10 A key factor in the improved figures is the strong partnership working between the Council, Connexions (which is run by Prospects), education and training providers, and the voluntary sector. This partnership approach led to the success of initiatives such as ‘NEET-free Keighley’, where organisations worked together to share information on joint projects to reduce the numbers of NEET young people in hot-spot areas of the town.
- 3.11 A number of other factors, involving the Youth Service, have been important in reducing the figures. Among them are:

- Very focused support and tracking of the school leaver cohort.
- Better results for the vulnerable school leaver group (one NEET Child Looked After when the activity survey was measured).
- Better tracking of out of area young people via the out of area schools and closer working with other local authorities to share information.
- Emphasising the changes made to the age at which young people can leave education and training (Raising the Participation age – RPA)
- Door-knocking every week round hot spot areas to contact young people.

Budgets

3.12 As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needs to find savings of £550,000 over the two years. The savings will be made in the following ways:

- removing the Senior Youth Worker posts due to their additional responsibilities to that of a Youth Worker no longer being required (i.e. Tier 1 NEET and buildings co-ordination)
- reducing the number of professionally qualified Youth Workers
- reducing the number of part-time Youth Workers
- reconfiguring of the Youth Information Service as a district wide support service including the introduction of a new App based solution
- removal of the District-wide Duke of Edinburgh post
- removal of the District-wide Volunteering Co-ordinator post
- removal of the two dedicated finance support posts
- reducing the Activities and YOF budget from £35,000 per Area to £10,000 per Area
- removal of funding for Youth Service mini buses

3.13 A further £200,000 will also be taken out of the budget following the removal of the Tier 1 NEET responsibility from the Youth Service when the new NEET contract begins in September 2016.

3.14 Appendix A sets out the Budget for the Youth Service by Area for 2016-17. The majority of these resources are for full and part time staff in each Area.

3.15 Following the Council's budget decisions each Area has a reduced allocation of £10,000 to cover funding for Area-wide activities, including school holiday activities. It is recommended that the £10,000 is allocated to the Youth Service in full due to the fact that there is currently no other activities funding available. It is recommended that £1000 is allocated to each Ward in Constituency and the remaining £4,000 is allocated to Constituency wide projects and maintained as contingency fund for new and emerging needs.

3.16 An amount of £10,000 is being held centrally to fund work with young people which is District-wide, for example work with LGBT young people, Duke of Edinburgh's Award and Voice and Influence work. A further report detailing the various aspects of this District-wide work will be presented to Area Committees in June each year.

- 3.17 The total amount of funding available to support Youth Service buildings in 2016/17 is £132,000. The allocation of this across the Areas is linked to the costs associated with running each building.
- 3.18 The two Information Shops are currently managed by the Advanced Practitioners in Keighley (Keighley Town Hall staff) and Bradford West (Culture Fusion staff). There is also currently a dedicated post to ensure a comprehensive approach to volunteering is in place across the District and this post is managed through the Advanced Practitioner in Shipley.
- 3.19 During 2015-16 a dedicated District-wide Duke of Edinburgh post has been in place to ensure young people are offered positive accredited experiences and this post is managed by Bradford South's Advanced Practitioner. The Advanced Practitioner in Bradford East takes a lead role for the District around Young People's Voice and Influence.

Current Performance

- 3.20 The Table below shows the Youth Service membership and participant figures for the 13–19 age groups as recorded at 31 March 2016. The figures excludes young people below or above this age group worked with and does not include young people who access the Information Shops or Youth Service provision on an anonymous and confidential basis. In terms of the percentage of 13–19 year olds worked with by the Youth Service, the service target, set by Children's Services, is 25%.

	13 - 19 Total	Total Members as at 31/03/2016	Total Participants as at 31/03/2016	13 - 19 SEND Total	Members with SEND as at 31/03/2016			
Shipley: Baildon	754	338	44.8%	97	28.7%	15	7	46.7%
Shipley: Bingley	1096	247	22.5%	83	33.6%	23	10	43.5%
Shipley: Bingley Rural	1269	333	26.2%	186	55.9%	23	11	47.8%
Shipley: Shipley Ward	863	252	29.2%	111	44.0%	25	11	44.0%
Shipley: Wharfedale	745	260	34.9%	76	29.2%	14	2	14.3%
Shipley: Windhill & Wrose	1219	663	54.4%	379	57.2%	23	5	21.7%
Shipley	5946	2093	35.2%	932	44.5%	123	46	37.4%

- 3.21 The following section of this report gives a flavour of some of the activities of the Youth Service in Shipley.

Shipley Ward

- 3.22 Shipley Youth Café continues to provide a vital town centre service for young people. It attracts young people from a wide area of the constituency and offers a range of positive activities, educational opportunities and one to one information, advice and guidance. Shipley Youth Café is open 6 days per week and is the only service of it's kind in Shipley offering an 'out of hours' information, advice and guidance service for young people.
- 3.23 Shipley Youth Café offers some 29 hours per week provision for young people as well as individual appointments for young people in need and holiday activities during every school holiday. Its town centre location means that young people are

able to access a youth worker on an informal basis and we find that young people often call in for support outside of normal opening hours.

- 3.24 Shipley Youth Café continues to benefit from the services of Advice Advocacy Action who provide high quality information, advice and guidance to young people aged 16 – 25 years on a range of subjects including housing and homelessness, welfare benefits, tax credits, debt and drug and alcohol services. Advice Advocacy Action were able to provide this service free of charge to the Youth Service for the 2015/16 financial year due to attracting grant funding from Awards for All.
- 3.25 Shipley Youth Café also benefits from a weekly session around employability skills, careers advice and information, CV writing, job searches, information on training and educational opportunities and interview skills. This service has supported young people into work and further educational opportunities and is delivered in partnership with Keighley Information Shop.
- 3.26 Young people at Shipley Youth Café have been involved in a range of projects including:
- An 8 week DJ skills course which resulted in the young people performing at Bradford's urban Festival.
 - 12 week art project to build and decorate a wooden pool table cover which also doubles as a wall decoration. The young people learned joinery and arts skills as a result of the project and received accreditations for their involvement.
 - Homework club in order to support young people who have difficulties in reaching their full potential in school.
 - Workshops around CSE awareness, cyber safety, positive relationships and staying safe.
 - A range of arts workshops using recycled and upcycled materials where young people have made a mosaic to decorate the youth café, ornaments out of second hand folded books and cups and saucers, rag rugs and also learned to use a sewing machine.
 - Regular healthy cook and eat sessions including training in food hygiene.
 - 14 young people participated in a 1 day barge sailing day offered by the JAMES Project.
- 3.27 Shipley Youth Café works with a large number of vulnerable young people and has accepted referrals from Families First and Social Care. Shipley Youth Café is also utilised as a safe space for Nightstop for dropping off and picking up young people and is also utilised as a meeting space by professionals from Families First when meeting with young people.
- 3.28 A number of looked after young people attend the Youth Café and youth workers enjoy healthy relationships with local foster carers.
- 3.29 A group of around 12 young people were referred to the Youth Service by the Police. This group had been causing some anti – social behaviour in the town centre. As a result of interventions by the Youth Service has been decreased and the work resulted in a couple of the young people who had been causing the problems being offered casual work by one of the local businesses!

- 3.30 Youth Workers have undertaken detached youth work around McDonalds in the town centre following complaints of anti-social behaviour. Again, the young people were encouraged to get involved in more positive activities through the Youth Café and the manager of McDonalds was thrilled when the anti-social behaviour was decreased.
- 3.31 Some of the issues that young people have presented at Shipley Youth Café include child sexual exploitation, bullying, problems in school, leaving prison, mental health issues, self harm, issues with sexuality, access to employment and further education and training opportunities, benefits issues and domestic violence. After receiving support on leaving prison, homelessness, mental health issues and a physical disability, one young person said,
- “I wish I had known about this place when I was 13 Where someone recognised my problems I would have got support much quicker and not ended up in the situations I did*”
- 3.32 One of the young people that attends Shipley Youth Café won a Bradford Community Stars Award. The young woman has been a member of Shipley Youth Café for around 5 years and now acts as a Senior Member at the Youth Café supporting other young people and assisting with tasks around the Youth Café. In June, she shaved off her waist length hair raising £1600 for the Little Princess Charity. Her hair will be made into a wig(s) for a child or young person suffering from cancer.

Shipley College

- 3.33 The partnership with Shipley College continues to develop and services offered to young people have been expanded as a result of the involvement of 8 young people who undertook the Youth Service’s volunteering training. Some of these young people now work alongside a professional youth worker to deliver a regular youth session at Shipley College.
- 3.34 Youth Service staff played a prominent role in the College’s Fresher’s Fair in September and used the event as an opportunity to promote the services offered by the Youth Service as well as to give young people information about where to go for support. As a result of the Fresher’s Fair, 3 young people have applied to undertake volunteering with the Youth Service and will be shortly undertaking the volunteer training.
- 3.35 Shipley College is working in partnership with the Youth Service to offer the Duke of Edinburgh Award where the young people learn a new skill, participate in volunteering, undertake a physical activity programme and finally complete an expedition.
- 3.36 Attendance at the youth provision at Shipley College has increased by 300% since last year as young people are recognising the benefits of becoming involved in positive activities such as the Duke of Edinburgh Award and also in volunteering and taking part in the Youth Service’s volunteering programme.
- 3.37 One young man who undertook the volunteering training delivered at Shipley College has supported a range of activities over the past year including a residential

at Blackhills Camp Site in Cottingley and the Youth Service's celebration event in Saltaire. He volunteers regularly at Highcroft Youth Centre and Shipley Youth Café for a minimum of 9 hours per week and was nominated as a Shipley Community Hero. He has been elected by his peers at College to take the office of President of the NUS at Shipley College as well as student governor and student representative and was also the national VInspired Volunteer of the month in May 2016. When asked about his achievements, he replied,

"Being involved with the Youth Service has been an invaluable experience for me and I wouldn't be where I am now if it wasn't for the Youth Service. I am more self aware now and more confident as a person and the more I do, the more I want to do so it's improved my drive and motivation to be successful and achieve".

- 3.38 Feedback from a tutor at Shipley College reveals the positive benefits to the young people who undertook volunteering and training opportunities with the Youth Service,

"The personal development that the young people have undergone during their training as youth work volunteers has been amazing. Their confidence has vastly improved and their whole demeanour has changed. They are far more vocal than previously and are more able to engage with both staff and their peers. They are now extremely positive in everything they do and have become more actively involved in college life as a result. They have developed a range of job related skills too which is excellent for their future careers. The students themselves are clearly happier in themselves having achieved possibly beyond what they expected they were capable of. This is obviously due to the excellent support they've received during their training as volunteers and during the youth club."

Windhill & Wrose

- 3.39 Highcroft Youth Centre has remained open and moves have been made to make the building more financially sustainable by attracting other community groups to make better use of the building. Currently, the building offers youth club sessions as well as an after school club, dog training club and the building continues to be used weekly by Wrose Adventurers and a local football team. It is anticipated that the nursery will re-open in September following negotiations with Superstars and Early Years with Early Years providing funding for adaptations and nursery equipment.
- 3.40 Work has taken place to make the building more attractive in order to encourage greater use by external groups. Young people have designed a sign for Highcroft Youth Centre for the outside of the building and are planning to decorate the outside of the building with large planters filled with flowers in order to make the building more welcoming.
- 3.41 Wrose Parish Council has recently supported the Youth Service with a small grant to help improve the gate so that it can be closed to deter people from using the car park for unsavoury activities and also to provide an external notice board to improve advertising in terms of what is on offer at Highcroft Youth Centre and across the wider community.
- 3.42 The number of young people attending Highcroft Youth Centre has been steadily

growing over the last 12 months and around 60 young people now attend on a regular basis.

- 3.43 The Youth Service has benefitted from a partnership with One in a Million who have provided a sports worker on a weekly basis. The young people have had the opportunity to take part in and develop a programme of physical activities and games allowing them to raise their awareness and understanding of healthy lifestyles and positive choices.
- 3.44 Young people have been involved in a project to explore the benefits of recycling, re-using and up-cycling and have learned how recycling can have a positive effect on the environment and is more cost effective than using landfill sites.
- 3.45 One young person who was previously a member of Highcroft Youth Centre has recently completed the Youth Service's volunteer training and is an excellent role model and peer mentor for other young people. He received a Shipley Community Heroes Award last year and this year was nominated for a Bradford Community Stars award.
- 3.46 A highly successful early intervention project was delivered at Highcroft Youth Centre over a 12 week period in partnership with Sir Titus Salt School and Eccleshill Adventure Playground. The programme resulted in improved behaviour and attendance at school by the young people and ongoing work is currently being planned with partners to further develop out of school youth provision.

Baildon Ward

- 3.47 Baildon Youth Project continues to operate from the Ian Clough Hall on a weekly basis and youth workers also undertake detached youth work across the ward so enabling greater numbers of young people to be reached.
- 3.48 Baildon Ward has suffered from high levels of anti-social behaviour, however, partnership working with the police and through such partnership groups as the Ward Officer Team has led to a decrease in anti social behaviour.
- 3.49 Drugs and, in particular, cannabis use has been a significant issue in the Baildon area. The Youth Service has worked with young people and their parents to try to address these issues. Referrals have been made to the Council's Drug and Alcohol Service and also this service has supported the Youth Service is running awareness sessions for young people.
- 3.50 The Youth Service has worked in partnership with The Hale Project to develop a Youth Council for Baildon. This work has been funded by Baildon Parish Council and the young people have been involved in extensive consultation around the development of a community shelter to be placed in the park on Cliffe Avenue.
- 3.51 Following the success of the Turkey and Tinsel event last year, young people worked in partnership with HALE to deliver a similar festive event with food and games to older people in the community. The event took place at The Borrins and was very well-received with the young people taking an active role in planning and organising the event.

- 3.52 Five young people began volunteering with Baildon Recreation Centre at a number of events.
- 3.53 Young people from Baildon Youth Project contributed to the consultations around the possible closure of Baildon Library and consulted 250 young people.
- 3.54 5 young people have been involved in a healthy eating project and have undertaken a Food Hygiene Course. The young people are currently working on a project to encourage other young people to eat more healthily and to cook for themselves rather than use takeaways. The young people will be designing a recipe book to be distributed to other young people.
- 3.55 Baildon Town Council has offered 2 places on the Baildon Town Council for young people. This will ensure that young people are more involved in their community and also more involved in the decision making processes in the area in which they live.
- 3.56 The young people of Baildon Youth Project are truly embracing the Council's People Can initiative and are expanding their role in the management of their own youth provision. They are playing a key role in attracting new young people to the provision, planning sessions and projects and becoming more pro-active in expressing their needs to the youth workers.

Bingley Rural

- 3.57 Bingley Rural poses a challenge for the Youth Service in terms of trying to secure provision in all of the villages. We currently deliver 20 hours per week on a regular basis across the Bingley Rural Ward in Denholme, Wilsden, Harden and Cottingley. Additional sessions are also offered according to demand and during all of the school holiday periods.

Denholme Youth Café

- 3.58 Denholme Youth Café has been subject to a recent and successful asset transfer to the Denholme Youth Café Management Committee. The Management Committee is made up of local people and has benefitted from the involvement of young people at a number of its meetings. Recent publicity drives have encouraged more people to become involved in the Management, including parents of young people that attend the provision. The Management Committee is now exploring ways of attracting more funding and support for the Youth Café.
- 3.59 The Youth Service worked in partnership with the HALE Project to initiate an intergenerational session at the Youth Café on a Saturday morning. The aim was to encourage greater use of the Youth Café by the wider community and to build stronger relationships between young people and the wider community. The Youth Service has continued to deliver these sessions which have proven successful in attracting members of the community and new members who do not attend the Youth Café sessions at other times during the week. The young people have used the sessions to gain arts and crafts skills and also baked cakes and served tea and coffee for older members of the community.
- 3.60 Young people have worked with an artist to decorate 4 boards which were designed

to be placed in the youth shelter to deter young people from damaging the shelter and using graffiti on the shelter. Unfortunately, we have just suffered the second of 2 fires in the shelter, the second one causing significant damage to the inside of the Youth Café. We are, therefore exploring the possibility of displaying the art works in alternative venues in Denholme in order that they may be enjoyed by the wider community.

- 3.61 An extensive project covering all aspects of child sexual exploitation, positive relationships and staying safe from harm has been delivered at Denholme Youth Café in direct response to some of the issues presented by young people. As part of the project, the young people have produced canvas boards for the Youth Café around danger signs of sexual exploitation and also a leaflet that will be made available to other young people around the danger signs of sexual exploitation.
- 3.62 10 young people from Denholme Youth Café visited the Positive Pathways Project in Gillington to learn about the risks and consequences of being groomed for crime and sexual exploitation. Young people had the opportunity to talk to an ex-offender who recounted his experiences of crime and prison. The young people learned about the consequences of crime, the judicial system and the realities of life in prison. The young people shared their learning with other members of Denholme Youth Café.
- 3.63 Young people from Denholme Youth Café were successful in a funding application to the local co-op and raised some £500 for additional activities at the Youth Café.

Cottingley Youth Club

- 3.64 Young people attending Cottingley Youth Club have spent time this year trying to involve themselves more in the community and in undertaking positive activities that benefit the whole community.
- 3.65 Young people ran a stall at the Cottingley Fun Day in July 2015 to raise funds for the Youth Club as they wished to plan a visit to London. Young people planned a series of activities and ran the stall and activities on the day. Initially, the young people were negative about the endeavour, but enjoyed the experience, had fun and were very pleased with the amount that they raised. The event increased their visibility in the community, built their confidence and strengthened their communication and interpersonal skills. The young people raised £106 at the fun day.
- 3.66 Young people planned and organised a coffee morning at St Michaels Church in Cottingley. They made cakes at home to bring in and organised activities for younger children. Again, this raised the profile of the youth club in the community and further developed the young people's confidence and fund raising skills.
- 3.67 Young people planned and organised a residential to London. They raised most of the money themselves for the visit and researched and planned the whole trip including the transport, accommodation and visits to be made.
- 3.68 Five young people delivered a presentation to the Cottingley Community Association about their trip to London which was well received and served to develop the relationship between the young people and Cottingley Community

Association.

- 3.69 One young person that attends Cottingley Youth Club won a Shipley Community Heroes Award as a result of her volunteering in the local community.

Wilsden & Harden

- 3.70 Anti social behaviour in Wilsden has significantly decreased over the past year as a result of Youth Service interventions with young people.
- 3.71 39 young people from Wilsden Youth Centre have achieved Bradford Lord Mayors Award with 6 of these young people achieving all 3 sections. In order to achieve their awards, the young people have been involved in various educational and volunteering programmes including independent living skills, programmes around drugs and alcohol, community cohesion, Black History and healthy relationships and sexual health.
- 3.72 8 young people from Harden Youth Centre achieved Bradford Outcomes Awards which led to all of the young people gaining the skills and confidence necessary to seek further training and employment opportunities. One young man gained a place at York College and others gained employment as a joiner, a lifeguard and a financial advisor.
- 3.73 Both provisions benefit from active steering groups who have been widely involved in the Shipley wide Voice and Influence agenda. The young people have attended consultations about the New Deal and attended various Neighbourhood Forums and community meetings. The young people's steering groups have also had a positive effect on the behaviour of other young people in the community.
- 3.74 Young people at both provisions have benefitted from a range of projects including a variety of sporting activities, healthy living programmes including cook and eat sessions and information on nutrition, workshops around drugs and alcohol, child sexual exploitation and staying safe on line and in the community.

Bingley Ward

- 3.75 Bingley Youth Café was managed by Shipley and Bingley Voluntary Services (SBVS) with support staff from the Youth Service. Unfortunately, were unsuccessful in a Lottery bid to continue the work of the Youth Café and it was faced with closure at the end of February 2016.
- 3.76 The Youth Service developed a partnership with SBVS in order to maintain the provision at Bingley Youth Café and when Bingley Youth Project closed at the end of March this year, the Inclusion Project was moved into Bingley Youth Café.
- 3.77 The closure of Bingley Youth Project meant the loss of the Daily Grind skate ramps at the project, however, the young people have been invited to attend Bingley Youth Café where they are currently looking at the possibilities of maintaining and developing an active skate boarding scene in Bingley.
- 3.78 Bingley Youth Cafe has continued to deliver some 16 hours of open access provision for young people as a result of a positive working partnership with SBVS

and also runs 4 hours of inclusion work each week.

- 3.79 Young people attending the Inclusion Provision have completed Bradford Outcomes Awards and, according to one parent, their daughter has developed more as a result of being involved in the Youth Service than she did at school!
- 3.80 Young people attending the Inclusion Project have undertaken work around healthy relationships and what kinds of things might mean a relationship is not healthy.
- 3.81 The Inclusion group have also been involved in making a range of hand crafted gifts for friends and family including mosaic coasters, candles, canvas and glass art.
- 3.82 Young people attending the open access sessions at Bingley Youth Café continue to have opportunities to engage in a range of media, music and lifeskills projects and receive information, advice and guidance on issues relating to young people.

Wharfedale

- 3.83 The main provision offered in Wharfedale for young people is the Duke of Edinburgh Award, although the provision at Burley and Menston attracts other young people who are not necessarily involved in the Duke of Edinburgh Award.
- 3.84 This year saw a massive 90% increase on last year in the number of young people who signed up to undertake the Duke of Edinburgh Award with well over 100 young people participating in either the Bronze, Silver or Gold Award.
- 3.85 Over 80 young people are currently undertaking their Bronze Duke of Edinburgh Award with a further 60+ undertaking their Silver and Gold Awards this year.
- 3.86 The 2015/16 year saw the first Gold group in Wharfedale who undertook their assessed Gold expedition on the Llyn Peninsular in North Wales. Walking for 4 days and carrying everything they needed for the 4 days in their rucksacks including tents and sleeping bags, all 8 young people completed in good spirits despite their blisters.
- 3.87 26 young people completed their Silver and Bronze assessed expeditions in October and following the expedition, delivered a series of presentations to other young people about their experiences with the Duke of Edinburgh programme.
- 3.88 59 young people gained a First Aid qualification in February of this year.
- 3.89 As part of the Duke of Edinburgh Award, young people are required to undertake a piece of volunteering work in their community. Young people have been involved in such activities as community clean ups, supporting the Parish Council at events, volunteering at various youth provisions and in charity shops.
- 3.90 We are currently planning 8 expeditions for the coming summer months and recruitment will commence again in September this year for more young people.
- 3.91 The Duke of Edinburgh Programme was rolled out across the Shipley Constituency this year. 21 young people initially expressed an interest, but only around 10 young people have actually stuck with the programme. Having evaluated the exercise, it

appears that it is the walking that has put a number of the young people off and so a series of fun navigation days have been planned for the summer months in order to introduce young people to walking and the countryside.

Raising Educational Achievement

3.92 The Youth Service contributes to the Council's aim of raising educational attainment in a number of ways:

- Over 150 young people from the Shipley Constituency received an accreditation over the past year.
- The Youth Service works to address barriers to learning such as poverty, bullying and behaviour issues in order that young people may achieve greater educational outcomes. For example, as a result of interventions from a Professional Youth Worker, one young woman who was referred to the Youth Service from the Anti Terrorism Unit and was not attending school is now attending school and has undertaken all of her GCSE exams. With support from the Youth Worker, her behaviour has improved and her home situation has improved as her carer has been supported with access to appropriate benefits, access to food parcels and has been signposted for support with personal issues. Another young person related how he had been in trouble at school for years due to behaviour issues, but then got involved with the Youth Service gaining confidence and a greater self belief which led to better behaviour in school and improved educational outcomes. This young person has recently attended an interview to become a volunteer with the Youth Service saying 'I've been helped and now I want to help other young people'.
- Support with homework.

Youth Voice

3.93 The Youth Service places great importance on ensuring that young people are involved in the planning and development of the work of the Youth Service and also provided opportunities to have a positive influence on their communities. Young people from across the constituency have been involved in the following:

- Consultation on the Council's New Deal programme
- Neighbourhood Forums where young people have given presentations about their involvement in the Youth Service and the benefits their involvement has had on them.
- Presentations and meetings with Parish Councils and other neighbourhood groups such as Cottingley Community Association and Wilsden Village Hall's Board.
- Community clean ups
- Intergenerational programmes where young people have undertaken cook and eat programmes and activities for other older and younger members of the community.
- Involvement in the Council's regular consultations with young people which are held centrally in Bradford. As a result of these consultations, some young people from Shipley have agreed to undertake a piece of work to produce a DVD about how schools and other agencies can support young people to become more work ready.

- The move of the Youth Service to Neighbourhoods has been beneficial in terms of young people being more involved in and closer to their communities.

Future Plans

3.94 Plans for the next 9 months include:

- The development of a Shipley Wide Partnership with SBVS and, hopefully, other voluntary sector agencies working with young people to look at attracting more funding and resources to Shipley, improve and develop partnership working, address gaps in services for young people and new and emerging needs and to ensure that the most effective use is being made of existing resources.
- Further developing the Youth Service's relationship with schools, children's homes and the leaving care service to improve access to services for vulnerable young people.
- Increasing the use of Youth Service buildings by other agencies in order to ensure that the best use is made of our building resources and to improve generation for these buildings so making them more sustainable.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needs to find savings of £750,000 over the two years (see paras. 3.12 – 3.13 above for details of how these savings will be implemented). A breakdown of the 5 Area budgets and central costs for 2016-17 are contained in Appendix A.

4.2 Specific budget proposals for 2017-18 are still being worked on and, as they will include staff reductions, will be subject to consultation with the Trade Unions and the staff affected.

4.3 Staffing

The Area Co-ordinator has responsibility for directing the staffing and resources of the Youth Service in line with the decisions of the Area Committee, local communities and young people.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 The implementation of the budget savings for the Youth Service is subject to the internal risk management plan of the Council and progress is reported to the Environment & Sport Departmental Management Team on a monthly basis.

6. LEGAL APPRAISAL

6.1 The Council has a responsibility to co-ordinate and offer support for the Health and Well Being of Young People set down in Statutory Guidance issued in 2012. The duty is to secure equality of access for all young people to the positive, preventative and early help they need to improve their well-being. This includes youth work and other services and activities that:

- Connect young people with communities so they contribute to society including through volunteering and ensure they have a voice in decisions affecting them
- Offer young people opportunities in safe environments so they develop a sense of belonging, socialise safely with their peers, enjoy social mixing, experience time with older people and develop relationships with adults they trust
- Support the personal and social development of young people to build capabilities needed for learning, work and the transition to adulthood
- Improve young people's physical and mental health and emotional well-being;
- Help those at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- Raise young people's aspirations, build resilience and informs their decisions – particularly to address risky behaviours

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 A number of youth projects are either directly or indirectly concerned with improving community safety within local communities. The increased involvement of young people in local decision making has the potential to improve community safety. The Youth Service plays a key role in ensuring that young people's voices are heard. The strengthened approach to the devolution of the Youth Service as will allow for:

- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives
- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities
- the requirements of the localism/devolution agenda to be met effectively and efficiently

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

7.6.1 The specific budget proposals for 2017-18 will include staff reductions and will therefore be subject to consultation with the Trade Unions.

7.7 WARD IMPLICATIONS

7.7.1 Youth Service projects and activities support young people and communities within all the Wards in the Area.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That Shipley Area Committee adopts the recommendations outlined in this report.

9.2 That Shipley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Shipley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work undertaken by the Youth Service in the Shipley Area as detailed in this report be noted.

10.2 Shipley Area Committee notes that the deployment of current Youth Service budgets as set out in this report meets local need.

10.3 The £10k allocated to the Area Committee be distributed as follows:

- £1k per ward
- £4k retained for constituency-wide projects and as a contingency for emerging needs

10.4 That the Shipley Area Co-ordinator submits a report on the work of the Youth Service to Shipley Area Committee on an annual basis.

11. APPENDICES

11.1 Appendix A: Youth Service Budget 2016/17

12. BACKGROUND DOCUMENTS

12.1 Youth Service Report, Document 'I', Shipley Area Committee, 2 July 2014.

12.2 Youth Service – Shipley Area, Document 'D', Shipley Area Committee, 24 June 2015.

Appendix A

Youth Service budget 2016-17

	East	South	West	Shipley	Keighley	Area-based budget Total		Central budget	Youth Service budget Total
Full time staffing									
1 x Commissioner								£53,000	£53,000
Finance posts								£53,700	£53,700
Pension Cost								£12,100	£12,100
5 x Advanced Practitioners	£44,096	£44,096	£44,096	£44,096	£44,096	£220,480			£220,478
5 X Senior Youth Workers	£37,542	£37,542	£37,542	£37,542	£37,542	£187,710			£187,710
2 X Senior Youth Workers- Info Shop & Kly Connexions			£37,542		£37,542	£75,084			£75,084
28 X Youth Workers (inc 1 info shop)	£167,563	£201,075	£201,075	£201,075	£167,563	£938,351			£938,351
2.92 x Information officers - Info Shop & Kly Connexions			£47,776		£21,977	£69,753			£69,753
Part time staffing									
32 x 24hrs per week	£91,082	£106,262	£91,082	£106,262	£91,082	£485,770			£485,770
Buildings									
Constituency Building	£10,000	£27,000	£52,000	£29,000	£14,000	£132,000			£132,000
Rent in each Constituency	£10,000	£10,000	£10,000	£10,000	£10,000	£50,000			£50,000
Administration									
Mileage claims, DBS, Licences etc	£6,000	£6,000	£6,000	£6,000	£6,000	£30,000			£30,000
Activities and YOF	£10,000	£10,000	£10,000	£10,000	£10,000	£50,000			£50,000
District-wide support								£10,000	£10,000
Total	£376,283	£441,975	£537,113	£443,975	£439,802	£2,239,148		£128,800	£2,367,946

Report of the Strategic Director of Environment and Sport to the meeting of Shipley Area Committee to be held on 29 June 2016

Subject:

District wide Youth Service provision 2015-16 and Delivering a new Youth Offer for Bradford District

Summary statement:

This report gives an update for 2015-16 on the Bradford District wide provision undertaken by the Youth Service, which includes, but is not specific to any one constituency area.

It also proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report produced in November 2014.

Steve Hartley
Strategic Director – Environment & Sport

Portfolio:
Neighbourhoods & Community Safety

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Overview & Scrutiny Area:
Corporate



1. SUMMARY

- 1.1 This report gives an update for 2015-16 on the Bradford District wide provision undertaken by the Youth Service, which includes, but is not specific to any one constituency area. It also proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report produced in November 2014.

2. BACKGROUND

- 2.1 Whilst being a devolved service and mainly working in Area teams, the Youth Service maintains elements of district wide provision that are considered to be either best provided at that level, or address common needs/issues to all young people across the District.
- 2.2 Each Advanced Practitioner takes on a district wide responsibility as follows:
- Duke of Edinburgh Award Project – Bradford South
 - Equality and Diversity - Keighley
 - Information, Advice and Guidance - Bradford West
 - Voice and Influence - Bradford East
 - Volunteering and Accreditation - Shipley
- 2.3 Appendices A-E describes the work that has taken place during 2015-16 in regard to each of these areas of work and some plans for developing this work during 2016-17.
- 2.4 In June 2015 the Youth Offer Working Group was formed following the independent Youth Offer Review and reports and recommendations that were taken to the Council's Executive in March 2015. The aim of the Youth Offer Working Group is to bring people together from across the youth sector to explore the review findings, and develop closer working arrangements in order to enable recommendations from these reports to become reality. The Youth Offer Working Group has representatives from the voluntary sector, the council, the police, community and faith sectors and feeds into the Core Strategic Group of the Young Lives Bradford Network and Bradford Council's Active Citizenship New Deal Partnership.
- 2.5 In March 2016 the Youth Offer Working Group produced it's report 'Delivering a New Youth Offer for Bradford District' which outlines the summary of discussions in relation to what are considered to be key elements of the Bradford Youth Offer, what this looks like now and where the opportunities are to make changes. It has used the findings of the review to formulate the recommendations in light of a changing environment in which youth work operates and the pressures on public sector funding. Appendix F contains a copy of this report.
- 2.6 This report was considered by the Children's Services Overview & Scrutiny Committee at its meeting held on 12 April 2016 which resolved:
- "That the report be welcomed and the young people and volunteers be thanked for their significant contribution to the meeting.



That a joint meeting be held with this Committee and the Health and Social Care Overview and Scrutiny Committee to consider young people's mental health issues and that young people be invited to attend that meeting.
That a progress report on the new Youth Offer be submitted to the Committee in 12 months time.

That the Service encourages young peoples voices to continue to be heard in influencing the provision of Youth Services."

3. OTHER CONSIDERATIONS

- 3.1 On 25 February 2016 Bradford Council approved a budget which included proposals in relation to the Youth Service to make savings by: reducing the numbers of full-time and part-time youth workers, moving from a model of providing Information, Advice and Guidance through two Information Shops to a District-wide Information service, reducing the amounts available to Area Committees for allocation to activities and Youth Opportunity Fund grants, removing the budget for Youth Service vehicles and reducing Youth Service Finance administration.
- 3.2 The outcome of these savings over the next two years will mean that the capacity of the Youth Service to support District-wide work will be reduced.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

- 4.1.1 Financial provision to adequately resource district wide provision has been allocated within the budgets devolved to the respective Area Committees with responsibility for that aspect of district wide provision.
- 4.1.2 In 2015-16 an amount of £2,000 was reserved centrally from each Area budget in order to provide some resources for district wide provision in a consistent and transparent way, thus ensuring an equitable spread across the five constituencies.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

No risk management and governance issues within the context of this report.

6. LEGAL APPRAISAL

No legal issues apparent within the context of this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Equal Rights legislation has been considered as part of the detailed proposals for the devolution of services. The Youth Service has a responsibility to ensure that the services are accessible to all young people and that participation in the service reflects this approach. Specific targeted work takes place to encourage participation



from under represented groups.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No Greenhouse gas emissions apparent within the context of this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

Providing positive experiences for young people helps to build self-confidence, raise aspiration and can provide and encourage 'diversionary activities' that builds and helps to support safer and stronger communities.

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

There are no implications for Trade Unions arising from this report.

7.7 WARD IMPLICATIONS

District-wide Youth Service work and activities support young people and communities within all the Wards in the Bradford District.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

- 9.1 That Shipley Area Committee notes the recommendations outlined in this report.
- 9.2 That Shipley Area Committee seeks additional information on aspects of these services that are delivered at a district wide level by the Youth Service.

10. RECOMMENDATIONS

- 10.1 That the district wide provision undertaken by the Youth Service as detailed in Appendices A-E of this report be noted.



- 10.2 That the work undertaken by the Youth Offer Working Group as detailed in Appendix F of this report be noted.
- 10.3 That the Shipley Area Committee considers and comments on the proposals and recommendations made by the Youth Offer Working Group in Appendix F of this report.

11. APPENDICES

- 11.1 Appendix A: Duke of Edinburgh Award Project
Appendix B: Equality and Diversity
Appendix C: Information, Advice and Guidance
Appendix D: Voice and Influence
Appendix E: Volunteering
Appendix F: Delivering a new Youth Offer for Bradford District

12. BACKGROUND DOCUMENTS

- 12.1 District wide Youth Service Provision, Document 'L', Shipley Area Committee, 9 September 2015.
- 12.2 Bradford Youth Offer Review, Document 'BQ', Council Executive, 10 March 2015.



Appendix A

Bradford MDC Duke of Edinburgh Award Project

Outcomes met in 2015/16

- The project has increased access by young people with additional needs through a partnership cultivated with Bradford Council's specialist Inclusion Project.
- The project has expanded the camp store by 25% to increase this offer to even more young people who would otherwise be excluded.
- In partnership with the DofE National Charity, Bradford has seen an increase of 8 new schools this year.
- Through the development of a new volunteers group we are expecting a large increase in recruitment and support of volunteers. Additionally, the project is also planning a young volunteers program, where young people would gain tangible outdoor qualifications and contribute to a greater increase in capacity for the city.
- Between the period of February 2015 to March 2016 the project has delivered seven training courses to help skill up new and existing staff involved in The Award across the city, including a new Bradford Leaders Course.

Increase in numbers

2015/16 has seen the highest levels of enrolment of young people onto the DofE Award programme. With the Bradford MDC Project and schools who have direct licences with the DofE the regional office has reported that Bradford currently has over 1500 new young people enrolled on the Award.

Campstore

Bradford DofE award project maintains and manages a large camp store to help remove a financial barrier to participation and ensure that all young people are equipped appropriately for the expeditions as part of the award.

Individually, an expedition kit would cost over £300, however, the camp store provides access to items such as boots, rucksacks, waterproofs and tents for a cost of £3 per person, per use (regardless of amount of equipment borrowed).

This store is used primarily for DofE award expeditions, but also helps support other activities and groups, such as the Piccadilly project, Hanson School's International trips and Youth Service camps.

Over the last year the camp store has been able to meet the demand and has continued to replace and grow its stock with the help and support of volunteers. This year volunteers have taken steps to expand the camp store, from 40 sets of equipment to 50 + sets.



Voluntary organisation

In line with the 'New Deal' and 'People Can' initiatives, currently there is a group of volunteers undertaking training and forming a constitution for a charity in order to support the Award and provide wider access to the outdoors and outdoor education.

Ultimately, this group will support the Award across the city, recruit and train volunteers and take responsibility for the camp store.

Change of Licence

Working in partnership with the DofE Award National Charity the project is currently assisting schools to take direct licences with The DofE Award National Charity. For the 20 schools that was part of the Bradford MDC licence this now means that they will have to take a more independent way forward away from the local authority. These schools will be supported by the DofE Award Charity directly.

The Council has committed to retain a licence for delivery to the Youth Service and other voluntary partners. This will ensure that for those young people who either don't want to or can't participate in schools there is an alternative way to access the award.

Future Plans

Looking to next year, despite the clear changes in the way the Award will be delivered across the city; there are some clear goals for the project in its new structure:

- Achieve at least one open-access Award centre managed by the Youth Service in each Area.
- Achieve an increase of 25% in new enrolments within Council provision.
- Increase the number of volunteers involved in the project, this will be achieved by:
- Working in partnership with the newly formed 'Bradford Adventure Support Enterprise' (volunteer's charity) to recruit, train, retain and reward volunteers.
- Implement a Young Leaders programme



Appendix B

Equality and Diversity

The Youth Service continues to promote equality and diversity across the district by giving every individual the chance to achieve their potential, free from prejudice and discrimination. This year has seen an increase in project work across the district, particularly with young men and women, LGBT young people, new arrivals, migrants and refugees.

Provision and Projects

- The Youth Service continues to raise young people's awareness throughout youth club provision by encouraging healthy debates and discussions on a range of subjects including the global migrant crisis and adopting a tolerant and accepting approach.
- Inclusion projects are delivered weekly in each of five constituencies. Recently Young people with disabilities from Bradford West attended the Star residential. This involved team building challenges at Nell Bank aimed at raising aspirations and self-esteem. The weekend was subsequently evaluated at 'Outside the Box' in Ilkley town centre. Outside the Box is a dynamic, community café which is run by adults with learning disabilities. The weekend was instrumental in showing the group that it is possible for someone with a disability to lead a more fulfilled and independent life.
- Regular sessions are delivered across the district to encourage participation of new arrivals, migrants and refugees.
- Sound sessions are delivered specifically for young people who identify as Lesbian, Gay, Bi-sexual, Transgender or who are questioning their sexuality and /or gender. A Sound residential took place in October, which attracted young people from across the district and enabled them to explore issues around gender and sexuality. This has made an active contribution towards the development of the Youth Voice agenda and the development of the new transgender youth group in Bradford.
- Build a Girl Project (Bradford South), the Power Girls – 12 week course building resilience with vulnerable young women at risk. (.Bradford East) and gender work with young people (Shipley) where the film Suffragette was used as a tool to raise issues and awareness about the history of women getting the vote in Britain and the importance of voting as well as issues around the discrimination of women.
- Boy's nights (Bradford East) to encourage positive self esteem.
- Boys in the Woods – 12 week course which re-engages newly arrived pupils on the verge of exclusion from school. (.Bradford East)
- The Young Advisors Project is a group of 12 young people who are representative of the diverse communities of Keighley. These young people are aged 16+ and are currently involved in a programme of training where they meet with other Young Advisor groups from across the country. This is complimented by local training and development, such as volunteer training and young people have received inputs around equality and diversity and now they are in the process of identifying social action projects to work on in their local communities.
- Various community cohesion residential opportunities have taken place across the district, which has brought young people together. These have given young people



a platform to meet people from other areas and explore the cultures, experiences and identities of the diverse population of Bradford in a safe, supported and positive way.

Events

- The Youth Service, in partnership with British Cycling and Sky Ride Local have delivered a programme of cycling events throughout the year aimed at young people with disabilities and their family and friends. Bradford West has enhanced their fleet of bikes to ensure that even more young people are able to access cycling opportunities district wide.
- International Women's Day was celebrated with events at TFD and MAPA on the 19th of March delivered by Patwah Media and Community Arts, which involved inspirational speakers and role models.
- Involvement in the Black Heritage Project which had positive outcomes where young people were supported by role models from African and African Caribbean backgrounds.
- Various activities were supported and delivered such as the Star Project Christmas Celebration Party for young people with disabilities.
- A variety of activities took place during February 2016 to mark LGBT history month such as awareness workshops, discussions about positive role models
- Training has been delivered to the Youth Service team on Transgender awareness, 9 equality and diversity sessions were delivered as part of the volunteer training programme. Prevent briefings in addition to training on Ideologies and radicalisation. 30 young people have attended transgender awareness training.

The Youth Service continues to collaborate and strengthen links with partner agencies, such as the Equity Centre and Bradford Disability Sports. This work takes place in a variety of contexts and settings and is enhanced by its partnership approach with schools, partners, community and voluntary organisations to ensure that the needs of young people are creatively addressed. The aims for the forthcoming year:-

- The Youth Service will continue to respond to the new and emerging needs of young people, in particular facilitating and supporting the new arrivals and refugees.
- To ensure that the district wide Youth Service continue to engage with young people and promote a sense of belonging across all communities, particularly focusing on taking in the diversity of the local population.
- To work with Workforce Development to improve equality and diversity training for Youth Service staff.
- To continue involvement and promote engagement in various themed months and events such as Black History Month, LGBT History, PRIDE, and International Women's Day etc.



Appendix C

Information, Advice and Guidance

The Youth Service runs two Information Shops for Young People which provide a district wide service for all young people aged up to 25.

The Shops are located in Culture Fusion, Bradford and Keighley Town Hall. They provide information, advice and related services on anything that affects young people's lives. The service is free, confidential and runs on a drop in basis.

The number of visits to the Shops by young people over the past 4 years was as follows:-

	2012-13	2013-14	2014-15	2015-2016
Culture Fusion	9,333	9,785	10,019	7,464
Keighley Town Hall	7,233	5,978	5,318	4,289

Young people are helped directly or guided towards the best place to get help. The delivery of the service to young people is done within the principles of youth work practice, including voluntary engagement, confidentiality, making informed choices and accessibility. Whilst footfall in the centres has decreased young people have been supported with issues. In 2015-16, 11,379 customer enquiries were dealt with in achieving positive outcomes and interventions for young people, enquiry times can range from 5 minutes to 3 hours. These can be face to face or telephone enquiries.

The majority of contact with young people is face to face and on a one to one basis. When a young person comes in to use the service, staff members engage with them, establish the reason for the visit and identify ways in which they can be supported.

As well the above, 14 school and college visits were carried out during the course of the year to undertake outreach work. The Youth Service were also involved in numerous events - the City Park Youth Event, Prince's Trust Programme, Pride Event, Skills House Launch, Bradford People Event, Apprenticeship Event, Youth Centres and the Queensbury Youth Event.

Depending upon their enquiry, in-depth one to one support, signposting to key agencies and access to information resources are available. Resources include; information that is available in a variety of formats plus access to computers and telephones that young people can use, for example, to apply for jobs or benefits.

To complement the provision, a number of partner organisations work from the Shops to deliver drop-in specialist services, including: support for young offenders, contraception and STI testing; benefits; housing and debt and also health for young men. Young people are able to access sensitive services in a confidential and non-clinical environment.

The Youth Service continues to work and network with numerous organisations including:-



Bradford Nightspot, Blast Project, City Training Services, Health Inclusion Project, Bradford Counselling Services, BetterStart Project, Broadway Shopping Centre, Bradford Hate Crime Alliance, Youth Clubs, NEET Youth Contract, Public Conversations Information Session, Local Sexual Health Service Launch, Community Public Health and Digital Communications Working Group.

Events at the Keighley Information Shop have included open days, Voter registration events and a pop up week long health event. Visits were also carried out at Oakbank School and Leeds City College – Keighley campus. As part of our remit as a district wide provision an outreach session was set up at Shipley Youth Café. A member of the IAG team attended a weekly drop in session specifically targeted at NEET1 clients in Shipley and for those young people who needed IAG support. Young people got help with CVs, housing issues, personal statements for university and job search and training opportunities.

Partnerships have also been developed with a wide range of organisations and agencies across the district to ensure that young people can be referred appropriately. Other partners use the general Shop area or one to one rooms to see young people who need a city centre based provision, where they can access other services of benefit to them. One of the major benefits of this partnership working has resulted in a project called NEET free Keighley been developed which, alongside other projects, resulted in Bradford recording its lowest ever number of NEET young people.

Link work is carried out with the Youth Service to ensure that their information and advice provision is up to date and relevant.

An important part of ensuring that young people know about the services of the Shop is to constantly promote the services to young people and the adults they come into contact with. Apart from the usual mail outs and stands at events, recent publicity has included: the development of an Information Shop Bradford Facebook page, which is updated regularly; development and updating of an Information Shops entry on the Council App; holding apprenticeship and other events at the Centres and the development of a PowerPoint presentation on the Shop's Services.

Future plans include:-

- Training for Youth Workers across the Youth work Sector in Information and Advice.
- Increase the use of social media.
- Maintaining information pages for the Youth work sector.
- Development of a Youth information App to allow increased access to IAG services.
- Sharing IAG resources to increase accessibility in locality areas.

The IAG Annual report (2015-16) will be circulated to the Bradford West Area Committee when it has been produced.



Appendix D

District wide Voice & Influence work

Youth Voice & Influence Mechanism

The Commissioner for youth provision has played a pivotal role in bringing together key partners from across the district to develop a mechanism for youth voice. Prospects, Barnardos, young Lives and Youth Service have come together as a think group to facilitate a mechanism which would enable young people to have open dialogue with decision makers and engage in decision making processes.

In February half term over a hundred young people attended a world café event where they were able to discuss, education, employability, housing, health and active citizenship. During the world café young people were asked if they would like to further engage by acting on the findings of the world café. These young people have been invited to a further event which will take place in the Easter break. The findings will be presented & young people will action plan how they move forward and represent the voices of young people.

Future plan

- Continue to increase the numbers of young people on this virtual bank of youth voice.
- Offer training to increase young people's skills and knowledge base.
- To hold a district wide youth voice event each school break which young people will drive
- To publicize the youth voice 'brand' 'logo' and encourage all people working with young people to take ownership and use the brand/ logo making young people's voice more visible.

LGBT Youth Voice

The planned residential with Calderdale's Identity youth group to learn from their success took place in August last year. Fifteen young people from Bradford attended with 11 from the Calderdale group. The residential has been the Springboard to the development of the transgender youth group. Transgender young people on the residential spoke of the need to develop a transgender youth group, the need for transgender awareness raising amongst professionals working with young and the urgent need to review good practise guidelines to meet the needs of transgender young people.

As a result young people have worked with youth worker:

- A youth group has been set up in partnership with the Equity centre
- All youth workers have undertaken a days transgender awareness training delivered by the Gendered Intelligence

Future plans

- Train young people as peer mentors to deliver workshop in schools for both students and teachers
- Put together a awareness raising session which can be delivered in youth clubs



- Deliver transgender awareness training to all part time youth work staff
- Develop young peoples skills and knowledge base enabling them to further engage with decision making bodies

Budget Reduction Proposal

In February, youth workers consulted 2470 young people about the Council's budget proposals. This information was fed into the Budget planning process.

Children and Young People's Plan

In February, over eighty young people from across the district participated in a consultation with the Children's Trust board feeding comments into the Children & Young People's Plan.

Voter Registration

The partnership with electoral services continues with youth workers running sessions across the district in youth clubs, schools, & colleges to raise young people's awareness of democratic processes & the importance of voting.

Youth Can

A number of local initiatives have taken place across the District

- Laisterdyke youth club – young people are undertaking volunteer training and will pilot running a junior youth for 4 weeks in the summer
- Greenway youth Centre – young are undertaking volunteer training and will be co running a residential this summer for their peers
- Canterbury the Arc – young people delivered a presentation to ward councillors in December about life on Canterbury. It was agreed that Councillors would invite young people to a walk about with the police to discuss issues in the area.
- Springfield youth club has recently opened its doors on a Wednesday night. The session is focussed on build a youth committee for the club.
- Greenwood young people lost their provision before Christmas due to the community centre closing down... The young people feel strongly that they want their youth session to reconvene. Workers have been doing detached work in the area, building skills & confidence in preparation for young people to articulate their hopes.
- In the Easter break 50 young people who have engaged in voice and influence activities will attend a 3 day residential. The residential will begin by exploring Article 12 of the UN Convention on the Right of a Child. Young people will focus on their rights and responsibilities and begin to identify how they can engage in decision making processes to make a difference



Appendix E

Volunteering

Volunteer Development

- A comprehensive system for recruiting, training and providing placements for volunteers has been developed over the past year and issues around completing DBS checks have been ironed out and so these checks are being completed in a timelier manner.
- Six training programmes have been run throughout the year as well as an additional full day session which was run specifically for volunteers on the befriending programme in Bradford West.
- 42 volunteers have been trained with 26 of these being young people, 16 have been adults and two of the young people have disabilities.
- Out of the 42 volunteers that have been trained, 4 young people went on to University, 2 moved into paid work and only 2 went off the radar and did not complete the training.
- 19 young people and 5 adults are currently volunteering in Units across Bradford.
- Each of these volunteers completes around 3 hours per week volunteering with some volunteers undertaking more hours and offering their services for larger events. On an average of 3 hour per week for each volunteer, there are a minimum of 72 hours per week undertaken on a voluntary capacity in the Youth Service which equates to 3,744 hours per annum.
- In financial terms, at the lowest rate of pay for an unqualified youth support worker, this equates to some £28,941. In real terms, this amount is much higher as this equates to the volunteers that have been recruited through the Volunteer Co-ordinators and does not encapsulate the work of senior members and already existing volunteers in the different constituencies.
- Two of the young volunteers that have been trained have won awards as a result of their volunteering.
- Some feedback from volunteers that have been trained includes,

'Thoroughly enjoyed the training, just wanted to learn more and more.'

'So looking forward to working now as a volunteer having been given all the training which has equipped me with knowledge.'

'I have been helped so much by the Youth Service; I can't wait now to give something back. My knowledge and confidence has just grown.'

'The course was pitched at just the right level.'

'Thank you for providing this opportunity for clients currently working with Families First. It has helped them gain access to vital opportunities.' (Families First Key Worker)



Volunteering Promotion Work

The Volunteer Co-ordinators have attended the following events to promote volunteering opportunities and to promote the work of the Youth Service,

- Bradford Pride
- Take over Day
- Shipley College Volunteering Fair
- Bradford College Volunteering Fair
- Bradford University Volunteering Fair#
- Bradford Urban festival
- Shipley Celebration Event
- Youth Voice event at Bradford College

Networking

The volunteer co-ordinators have networked with and provided information around volunteering to a range of agencies including,

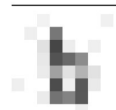
Bradford Trident	Families First
Centre of Excellence	Stronger & Safer communities
Christians Against Poverty	Bradford Festival
Information Shop	Leaving Care service
Youth Offending Team	Active Citizens
Saffron Residents Association	Hand in Hand
Barnardos	Shipley and Bradford Colleges
Bradford University	Centrepont
Social Care	Ministry of Food
The Arch (drug project)	Prospects
Holy Family School	The Hive
Victim Support	Advocacy, Advice, Action

The Future

The volunteering programme has now been well established and plans are now being put into place to help support other agencies with their volunteering requirements. The following training will take place over the next couple of months:

- Training for Centre of Excellence volunteers
- Bespoke Training for a group of 20 young people in Keighley
- Training for volunteers, the police and fire service who run the Police Holiday Activity Camps.

Although financial cutbacks to the Youth Service may compromise the Council's ability to sustain a dedicated Volunteer Co-ordinator post, the Youth Service will continue to encourage and support youth and adult volunteering over the coming year.



Appendix F

Delivering a new Youth Offer for Bradford District

Proposed by the Youth Offer Working Group



City of Bradford
Metropolitan District Council



Introduction

This document proposes a way forward for establishing a new Youth Offer for the Bradford District in response to the recommendations made in the Youth Offer Review report of November 2014.

The Youth Offer Working Group was formed following the independent Youth Offer Review and reports and recommendations that were taken to the Councils Executive in March 2015. The aim of the Youth Offer Working Group was to bring people together from across the youth sector to explore the review findings, and develop closer working arrangements in order to enable recommendations from these reports to become reality. The Youth Offer Working Group has representatives from the voluntary sector, the council, the police, community and faith sectors and feeds into the Core Strategic Group of the Young Lives Bradford Network and Bradford Council's Active Citizenship New Deal Partnership.

This document outlines the summary of discussions in relation to what are considered to be key elements of the Bradford Youth Offer, what this looks like now and where the opportunities are to make changes. It has used the findings of the review to formulate the recommendations in light of a changing environment in which youth work operates and of the pressures on public sector funding.

This document is intended to support the budget considerations in relation to Youth Work and its future in the District. It recognises the need to do things differently and to increase the sharing of expertise and resources across the whole youth sector.

What is the Youth Offer?

The Secretary of State for Education provides guidance to local authorities on services and activities to improve young people's well being. This guidance outlines the expectations in relation to young people's equality of access to a range of positive, preventative and early help services and activities that improve young people's well being.

We call this the Youth Offer, recognising that with the right supportive relationships, strong ambitions and good opportunities all young people can realise their potential and be positive and active members of society. Bradford's Youth Offer aims to ensure a range of activities and services that take place in safe spaces, where young people can develop a sense of belonging, socialise with their peers, enjoy social mixing, spending time with other people and develop relationships with adults they can trust.

The Group felt that in the Bradford Youth Offer it is important to include a range of services that support personal and social development for young people, raise aspirations and build resilience.

Who delivers the Youth Offer?

In Bradford the youth offer is delivered by a range of providers including Bradford Council, health, schools, voluntary sector, informal community groups, housing associations, faith groups, uniformed organisations, the police and private sector organisations.

Why a new offer?

There are a number of reasons why there needs to be a new youth offer



- **The Youth Offer Review** The Council conducted a review into the Youth Offer. It recognised strengths of the existing offer, but also recognised that there is a need for change. This document is part of the progress of moving this offer on.
- **The severity of the cuts** Bradford is facing in the public and voluntary sectors means that the current levels of funding for all services and activities need to be reviewed.
- **Bradford's New Deal initiative**, a response to the austerity measures this recognises that there is a need to do things very differently in the future which will involve increased partnership working and communities taking a more active lead. The Youth Offer therefore needs to reflect the New Deal principles:
 - **Principle 1: Enabling Community Leadership** – the District should have a culture and systems of governance which are vibrant, inclusive and democratic.
 - **Principle 2: Integrated Local State** – the Council and other public bodies which constitute the local state will integrate planning and delivery so that shared priorities, based on wellbeing outcomes, drive decision making, joint commissioning, resource allocation and joined up services and relationships with citizens and service users.
 - **Principle 3: Reducing Demand, Changing Expectations and Behaviour** – Policies and strategies will be focused on actively managing, and where possible, reducing demand for services in order to manage costs within reducing resources and to eliminate waste.
 - **Principle 4: Investing in Prevention and Early Intervention** – A critical approach to managing demand in ways which reduce cost, eliminate waste and develop more positive, co-productive behaviours is through shifting strategies upstream towards preventing costly problems occurring in the first place, or at least intervening in problems before they become chronic and intractable.
 - **Principle 5: Reducing Inequalities** - All policies and strategies will aim to reduce the inequalities in income, health, education and other aspects of wellbeing which have affected and excluded significant parts of the population and which limit opportunity and life chances.
 - **Principle 6: Subsidiarity: decision-making is devolved to the lowest appropriate level** – so that strategies and services can be tailored to meet the needs of specific individuals, families and communities.
 - **Principle 7: Productivity and Value for Money** – policies and strategies will be able to demonstrate a commitment to delivering improved outcomes or reduced social costs in ways which minimise financial cost and waste and maximise economic efficiency and societal impact.
 - **Social media and new technology** are already changing how young people access information and support. The youth offer needs to reflect that.

This paper explores some options for delivering the new youth offer. One thing is clear, however, is that “no change” is not a viable or sustainable option.



Foundations of a new Youth Offer

The Youth Offer review and subsequent council decisions recognise the need for greater strategic collaboration. The Youth Offer Working Group proposes that the key foundations to a successful youth offer for Bradford District are:

- **Variety of experience:** Central to the offer will be the concept of ensuring that there is a variety of experience on offer. This includes variety of provider, variety of setting and variety of activities offered in local neighbourhoods.
- **Safeguarding:** All provision irrespective of size and sector (public, private and voluntary) should meet minimum safeguarding standards as outlined by the Bradford Safeguarding Children's Board and be able to evidence this.
- **Ensuring quality across all provision:** Currently it is unclear what "good" looks like. Equally different provisions use different measures to demonstrate their work. Provision should use the same outcomes and measurement. A 'kite mark' should be developed which sets out from a young person's view, what good provision looks like and allows organisations to assess their strengths and weaknesses. It is, however, vital that any expectations are proportionate and reasonable. With the exception of meeting minimum safeguarding standards, expectations on a very small informal group operating a couple of hours a week should be different to expectations on large well established organisation working with vulnerable groups.
- **Young person led:** Young people should be central to the planning, delivery and decision making. This is explored more within the sections on youth voice and active citizenship. Arrangements should be in place to enable young people to be actively involved in inspections on the quality and accessibility of provisions.
- **Community cohesion:** Opportunities to interact with young people from different backgrounds are vital and contribute to building community cohesion. Organisations would be encouraged to create opportunities to link up with other groups of young people
- **Inclusion:** It is vital that barriers to participation are overcome. This has two aspects:
 - Individual support to young people to help them overcome barriers and be able to access open access provision.
 - Organisational development to help organisations and staff adapt their services and activities to be genuinely inclusive – this support includes access to resources and training and will help organisations working towards the kite mark, and to benchmark approaches and performance to identify how we might improve impact and cost effectiveness.
- **Supporting health and wellbeing:** Activity under the youth offer contributes significantly to developing young people's health and wellbeing. Its contribution to improving the mental health and emotional wellbeing of young people is particularly important. The Group is working on strategic alignment with work to review CAMHS and mental health provision.
- **Learning Opportunities** Activities should enable young people's learning and achievements to be recognised and learning outcomes to be achieved. This will be through a diverse range of formal and informal methods, including awards and accreditation. Young people should be supported to recognise and celebrate their achievements.
- **Pathways to Opportunities**



All activities should be seen as part of a continuum and young people should be encouraged to take ownership of their own pathway and to explore the variety of opportunities and settings. Underpinning this will be:

- Ways to help young people find out what is available
 - Support to young people to access and explore the opportunities available
 - Organisations, staff and volunteers taking active steps to understand the other provision available and promote it.
- **Cross-sector working**
Greater partnership across the whole of the youth sector and greater collaboration is a key tenet of the youth offer and new deal. Central to this is an increase in cross-sector working. There are two strands to ensure this is achieved:
 - An increased level of face to face contact between young people who are supported by different providers – a greater range of cross-sector young people’s activities that build on and increase partnership working.
 - Greater level of strategic co-operation, including, co-design, joint commissioning, joint delivery and embracing new ways of working
 - **Capacity building:**
This would seek to:
 - Maximise the resources across the district and avoid duplication: sharing equipment, resources, staffing
 - Build on partnership working
 - Opportunities to maximise interaction and sharing
 - Capacity building support should be focussed around enabling organisations to work towards achieving the kite mark.
 - **Commissioning Processes:** Commissioning for services to children and young people should:
 - be aligned and appropriate to the youth offer, referencing the key principles outlined including supporting information advice and guidance, developing young people’s voice and engagement and promoting active citizenship.
 - Use appropriate methodologies to secure appropriate services, including grant funding, alliance commissioning: selection of methods should depend on the service and activity being purchased.
 - Be designed to maximise external funding

Elements of the Youth Offer

The Working Group is proposing five elements to an improved Youth Offer. These are described in more detail below:

1. Information and advice
2. Voice and influence
3. Open access
4. Targeted provision
5. Active citizens and young people’s contribution to community life



1. Information Advice and Guidance (IAG)

This includes advice on education, skills, health and emotional wellbeing. It encompasses both formal provision and informal provision.

What does it look like now?

- Two Info Shops (Bradford and Keighley). These offer a service for those young people who don't access "youth clubs" or other provisions. Numbers accessing the Information Shops have reduced significantly in recent years.
- Lots of Informal IAG by Youth Workers, professionals, volunteers within other provision. There is variability in terms of how well connected this is with other provision and how the quality of this is ensured.
- Schools provide IAG but young people who don't fit in to mainstream schools have less access to IAG.
- Sometimes the offer is too "formal"
- Better use of social media and the internet would offer young people access to a wider range of services

What do we know from young people?

- Young people are voting with their feet and using the Information Shops less than previously. Combined visitor numbers for both Shops have gone down from 30,213 in 2010-11, to 15,337 in 2014-15.
- Increasingly young people are using social media and IT to access and seek Information, Advice and Guidance.
- The youth offer should focus on providing support and activities that make a difference to young people's lives and not simply provide access to leisure activities (Youth Offer Review)
- The youth offer should focus more on providing support for young people to develop their learning potential than current provision does. (Youth Offer Review)
- There should be better signposting and advertisement of provision, particularly around the areas of learning support and directed at young people who are NEET or unemployed. (Youth Offer Review)

Options for Change

- 1. New models of provision:** District and sector-wide dispersed IAG model: develop a district-wide IAG service which supports other providers, as well as the Council, to provide IAG at a time and place convenient for young people to access (recognising that many organisations already do this informally as part of their provision). Move away from having just two dedicated drop in places to having a wider range of places where young people can drop in (like the help I am lost card). This would enable:
 - More outreach work to be done – take IAG support to existing provision.
 - Enable more pro-active sharing of information – focus on informing other organisations and providers.



- Horizon scanning - identifying what young people want
 - Increase use of social media - recognising the changes in youth behaviour for accessing IAG
2. **Changes to commissioning:** Ensure all Council funded provision (whether in house or commissioned) provide a base level of IAG as a core part of their work – formally recognising the informal activity undertaken, and introduce a requirement to be up to date and collaborative.
3. **Increased partnership working:** Explore options to undertake further partnership work (e.g. Prospects “What if I...”)

Recommendations:

- That IT solutions and technological responses are explored and maximised
- That Information, Advice and Guidance work is delivered using the ‘dispersed’ model set out above and embedded into all youth work provision in the District

2. Voice and Influence

This encompasses:

- Influencing how provision is run: planning, governance, recruitment of staff
- Participating in decision making bodies and influencing local and national government
- Raising issues and campaigning on issues

What does it look like now?

- The Youth Offer Review recognised significant work needs to be undertaken to increase and improve youth voice.
- There is some youth voice provision but it is not co-ordinated or consistent. Opportunities for young people to feed in to existing ‘systems’ are difficult and sometimes too bureaucratic for them. Existing provision is not necessarily representative of all young people in the District. There are VCS forums that exist and are keen to link up to decision making processes, but there is no effective mechanism for doing so.
- There are pockets of consultation undertaken but not consistently and is not necessarily young person friendly. It is sometimes adult consultation with young people invited, rather than being tailored. Opportunities to be involved are not always well communicated; it is not always clear what is being asked, why it is being asked, what difference it can make and what the impact has been.
- Many organisations involve young people to some extent in the running of the organisation (governance, planning internal consultation, advisory committees).
- Organisations have forums that enable young people to discuss issues relevant to them but there are not necessarily opportunities for these voices to be heard outside the organisation.
- There is some involvement by young people in recruitment of staff but this is not consistent or across all provision.



- There are some good practice models of local young people and Area Committee Grant Giving Groups working together, e.g. YOF grants
- Youth service reports take young people to Area Committees and other meetings. It is much less common for other (non-Youth Service) groups of young people to be present at Area Committees.

What do we know from young people?

There is a need for a well resourced, central youth voice vehicle or mechanism such as a youth council or similar to allow young people to be involved at a strategic level in the development of the youth voice offer. Young people should also be involved in the monitoring and evaluation of provision, delivery of training for staff. As well as this be supported to volunteer generally in the running of the youth projects they attend and individual projects should make sure they listen to young people about the services they offer.

Young People identified that the chance to have their voices heard was an important element of the Youth Offer.

Options for Change

1. **Adapt consultation processes to make them more young people friendly:** Adapt language and approach to be more accommodating to young people. This includes reflecting on language used and how accessible existing consultation mechanisms are to young people. Consultation needs to be planned and invested in and appropriate for young people. This may involve social media, consultation in young people friendly environments, or going to where young people already are.
2. **Co-ordination and enhancing existing opportunities:** Link up what is already there – greater impact could be achieved by existing activities if they were better joined up.
3. **New opportunities for engagement:** Create opportunities for engagement that are meaningful, are achievable, have feedback and engage YP in what they can do.
4. **Nurture new and emerging youth voice opportunities and groups:** Some recent opportunities that young people have taken part in include:
 - December 2015 - 60 young people took part in a consultation with the members of the Children's Trust Board in identifying initial priorities for the new District Children and Young People's Plan.
 - February 2016 - 120 young people took part in the Youth Sector Partnership run Youth Voice Event looking at the priorities for the District Plan, the Children's Trust next steps and the Universal Safeguarding Board Anti Bullying survey.
 - February 2016 - 70 young people from across the Youth Sector have taken part in the first ever visit by the Home Office Select Affairs Committee to add their voice to the enquiry into the Prevent Policy.
 - March 2016 - the Children's Commissioner for England visited the District and undertook a series of visits to speak to young people living in Children's Homes, using Homeless Projects, young people on Supported and Independent Housing Pathways, Children in Care and Youth Provisions and Information Service Users. This 2 day visit enabled young people who would not have routinely engaged with



youth voice style events to be heard and influence directly those who have influence on National Youth Policy.

5. **Social media:** Greater use of social media to engage with young people. Could link with universities to offer student placements to develop social media, apps and other initiatives to support youth voice.
6. **Commissioning requirement:** All commissioning/commissioned services should have participation expectations
7. **Quality improvement:** Encourage organisations to reach/develop a Voice and Influence Quality Mark
8. **Area Committees and other Council Committees:** To ensure that when there are issues relating to young people, that opportunity is given for young people's voices to be heard.

Recommendations

- Build on the existing youth voice work and look to ensure pathways that enable this to become more joined up across the District.
- Develop a mechanism for sharing good practice and create opportunities for Youth Voice to be embedded into youth work practice across all sectors

3. Open Access

This incorporates any activity that is open to any young person in the District. Whilst this activity may be aimed at particular communities of geography, identity or interest, open access provision is not exclusively for young people from that community. This could include:

- Provision by faith groups that is open to young peoples who don't hold that faith
- Provision by a disability group that is also open to non-disabled young people
- Provision by uniformed organisations
- Sports clubs
- Youth clubs serving a particular place

What does it look like now?

- There is a relatively strong provision of open access
- There are perceived and actual barriers to access including cost, transport and safety
- Some vulnerable groups face particular challenges accessing provision.
- There are some gaps in provision and some duplication.
- There is a wide range of providers Faith, VCS, Council
- There is a need for more/better understanding of what different VCS and Faith organisations can/ do offer
- Open access is supported by small amounts of grant funding
- Varying ability to provide for additional support needs



What do we know from young people and the Youth Offer Review

- Overall young people are satisfied with the activities and support they are receiving and feel they have sufficient access to both. The most important areas of support to young people are personal and social development, activities and mixing and learning potential. Young people place substantially higher importance on the area of learning development than youth projects across Bradford.
- The Youth Offer Review young people's steering group was in favour of a greater focus on the vulnerable groups that have been identified as underserved, funded by moving some resources away from general open access provision
- Provision of local focused projects in specific communities should be used to overcome the barriers to specific BME groups created by safety concerns and the need/desire to stay within your own community. In the long term steps should be taken to promote community cohesion
- The most important type of activity to young people was "leisure activities not including sports" followed by "sports", "socialising with other young people" and "music" which were all broadly comparable. Young people believed they did not have enough access to "outdoor pursuits" and "workshops for groups" but this was only slight.
- Young people are happy to access youth provision in a variety of settings with open access youth specific settings being slightly more popular than others.
- Barriers to accessing provision are, cost of entry, cost of travel, safety concerns relating to the provision, concerns that staff would not understand your needs, or ensuring the environment was safe. These barriers applied to all young people groups but were more strongly pronounced for vulnerable groups. Safety concerns were more strongly pronounced for BME groups some of whom also highlighted not wanting to travel out of your own area/community after dark to access provision because of safety concerns.
- There were also additional barriers in relation to provision not meeting specific needs relating to specific vulnerable group categories (eg lack of personal care for young people with disabilities). Some BME group highlighted the need for culturally specific provision, but this is thought to be well met
- Asian/Asian British young people felt they were less well served with access to activities when compared to their peers. It is thought that community cohesion and safety issues appear to be a notable factor that affects the experiences and access to activities of Asian, Central and Eastern European and Roma groups of young people. Understandably these likely issues are likely to concentrate in Bradford West, which has the highest proportion of Asian heritage residents.

Options for Change

1. Reconfiguration of provision:

- a. The Council could work more closely with VCS and Faith providers to ensure consistent coverage and lack of duplication of open access opportunities
- b. Supporting local people to become volunteers in open access provision and take over the provision, enabling staffing resources to be prioritized on capacity building, outreach and addressing barriers.



- c. Develop a collaborative/partnership approach – jointly planning provision and developing good practice together and to ensure open access activity is inclusive and open to all.
2. **Collaborative work to seek resources and use existing resources more effectively.**
 - a. Joint work undertaken to bring in external funding to support open access provision.
 - b. Increased sharing of existing resources (e.g. learning opportunities, facilities)
 3. **Innovative ideas to use resources more effectively.**
 - a. For example: offer free leisure activities and have IAG outreach provision available
 4. **Develop common standards/outcomes for open access provision**

Recommendations

- Build on the existing mixed delivery model for open access provision which is part-funded by the local authority, and develop the Council's and the voluntary, community and faith sectors' delivery to agreed outcomes that align with the Youth Offer and guidance for services that improve young people's health, well-being and learning potential.

4. Targeted Provision

Targeted provision will usually be exclusively for people who fit certain criteria or where there is an expectation that a certain proportion of participants meet such criteria. This will often be provision that is issue or agenda driven and activity that is prioritized by particular funders.

What does it look like now?

- There are some good elements, which can be seen to deliver
- Current provision is generally based on historical arrangements and therefore may not always meet current needs. There is no clear system for refreshing/reviewing if the offer is still "sufficient"
- Targeted provision is generally funding and agenda driven and therefore less flexible. Where funded by grants there is often a greater element of flexibility.
- There is, in general, not a lot of innovation – although there are some emerging models
- There is a lack of clarity as to what is defined as targeted and why particular groups are targeted. Not clear what groups are defined as targeted groups / different definitions in the sector
- Targeted work is not always tied into the bigger picture

What do we know from young people and the Youth Offer Review

Young people place least importance on the area of aspiration and resilience and substantially less than projects in the area and adults who completed the stakeholder survey. However the nature of this category means that support in this area is less likely to



be desired than other areas, but may still be needed.

Options for Change

1. **Develop new flexible and responsive delivery models within commissioned services**

- a. Innovation partnerships – working together to achieve something
- b. Social investment could be considered/explored (social investment bonds)
- c. Targeted money could be 'seed' money with defined outcomes requiring other funding to support delivery (in kind and other grants)

2. **Review and redefine which groups are 'targeted'** - this needs a process for identifying changes to need/targeted groups and being able to adapt to change and emerging needs

3. **Reduce duplication and co-ordinate activity:**

- a. Need to consider who else is doing what to reduce/ensure no duplication
- b. Where young people already have key workers (some statutorily) i.e. LAC could we reduce the other professionals working with these groups (i.e. youth workers, NEET workers)

4. **Ensure better support to young people to enable access to targeted provision/universal provision.** This includes more promotion to targeted groups of the offer available in open access provision and including actively breaking down perceived and real barriers to access for some young people.

Recommendations

- To ensure innovation is supported and developed
- To consider, through commissioning, to allocating small amounts of funding to groups where there are opportunities for additionality and increased opportunities to access other funding

5. Active citizens and young people's contribution to community life

What does it look like now?

- **Pockets of good practice:** There are some pockets of good practice (e.g. the allocation of YOF grants by Area Committees, Play partnerships involving the community) but there is no consistent approach.
- **Young people's volunteering opportunities:** Young people do volunteer already, but there are not necessarily ways to ensure progress, support them to the next steps or ensure the quality of the opportunities.
- **National schemes and award programmes:** NCS is available in the District, but this is only one model and will not be suitable for everyone. It is unclear how effectively NCS reaches a wide variety of different young people. Some citizenship opportunities are available as part of award schemes (e.g. DofE and uniformed organisations' schemes) but completing the award can be the main motivating factor.



- **“Enforced citizenship”**: Some activity has a community benefit but is undertaken as a result of a sanction, judicial process or other enforced process, e.g. reparation work, Restorative Justice work
- **Missed opportunities**: The private sector is not active in initiating opportunities
- **Insularity**: Opportunities and activities don't always look beyond the immediate boundaries or broaden young people's horizons beyond Bradford
- **Focus of activities**: Sometimes active citizenship activities are focused on those who are not performing well – need to balance this with supporting and engaging those who are high performers
- **Adult led**: Much of the activity is adult led or directed. Adults also can be perceived as providing too much for young people, rather than encouraging and facilitating young people to devise their own solutions. Some practitioners have forgotten the “bread and butter” of youth work and “do too much” for young people rather than facilitating young person led action.
- **Faith based action**: Faith groups have a strong ethos in activities that make a difference within a community and would be keen for young people to take a more active role in identifying opportunities.
- **Funding**: Currently very little active citizenship work is explicitly funded by the Council, although some funded activity will contribute to developing young people as active citizens.

What do we know from young people and the Youth Offer Review

- Volunteering was relatively low on young people's priorities.

Options for Change

1) Developing pride in the city and other parts of the District.

- a) Work could be undertaken to develop pride in Bradford and promoting the positives of living in Bradford District. This could include work around the City Park and other places where young people meet.
- b) By developing and maintaining contact with young people, including those who move out of the area, the achievement of Bradford District's young people can be celebrated. In the future these young people may be in a position to support Bradford's communities.

2) Greater expectations of young people to play a role as an active citizen

- a) There should be a greater expectation that young people take a role as an active citizen and develop their own solutions. “The offer” currently doesn't expect enough of young people.
- b) Back to basics youth work – only doing for young people what they cannot do for themselves
- c) Young people should be encouraged to generate funding themselves to support things they want to do.
- d) Rather than running activities for young people, a more facilitative approach should be taken which rewarded giving and taking independent action.
- e) A greater emphasis on encouraging informal action like putting older people's bins out.



- f) Celebrate active citizenship - support young people in understanding the impact of small acts of kindness/citizenship
- g) Sessions could have some time allocated when there is “consideration of others” – instilling this in to young people’s thoughts.
- h) Empowering young people to make ‘safe’ decisions when taking active citizenship roles, thereby building young people’s resilience.

3) Funding and financing:

- a) The Council should place more emphasis on active citizenship within funding arrangements for all young people’s services.
- b) Encourage private companies to invest in young people in local areas where they are based.
- c) Encouraging local “giving” – create a community fund for young people.

4) **Co-production and partnership:** Focus on how young people and services can work together to achieve things in communities; learn how to build crowd support for ideas and influence people and build relationships.

5) **Linking into faith groups and multi faith activities:** ensuring these activities are visible and open offers to young people to participate. We need to learn from good practice e.g. Mosques/Madrassahs who are actively promoting active citizenship.

6) **Increase networking and sharing of resources:** to ensure that opportunities and ideas are shared and that young people have access to a wide range of resources.

7) **De-specialising and de-mystifying how to engage young people** – encourage all providers of active citizenship opportunities to consider how they can involve young people

Recommendations:

- Seizing opportunities that challenge young people to take social action
- Re-focus youth work practitioners towards ownership and towards young people being “creators not consumers”
- Influence and shape provision to develop opportunities for active engagement
- Developing initiatives and projects that are delivered by cross sector communities, VCS and the Council

Next Steps

The Youth Offer Working Group will continue to meet to oversee the implementation of the proposals and recommendations contained in this report.

Youth Offer Working Group

Heather Wilson (Chair), Commissioner (Youth Provisions), CBMDC

Jonathan Hayes, Keighley Area Co-ordinator, CBMDC; Mick Charlton, Bradford South Area Co-ordinator, CBMDC; Peter Horner, Strategy Development Officer, Young Lives Bradford; Insp. Jonathan Pickles, West Yorkshire Police; Anna Shepherd, Development



Manager, JAMES; Leanne Ashworth, Senior Manager, YMCA; Nasim Qureshi, Chief Executive, Inspired Neighbourhoods CIC; Steve Grasham, Children & Young People's Advisor, Diocese of West Yorkshire & the Dales



Report of the Area Co-ordinator to the meeting of the Shipley Area Committee to be held on 29 June 2016

Subject:

J

Cleaner and greener streets and neighbourhoods in Shipley - devolution to Area Committee

Summary statement:

This report provides an update relating to Council Wardens and Street Cleansing in the Shipley Area. It highlights a developing approach that delivers on the cleaner/greener agenda at an Area, Ward, neighbourhood and street level that is supported by residents, businesses and community organisations as part of the People Can – Make a Difference Campaign.

Steve Hartley
 Strategic Director Environment and Sport

Portfolio:
Safer & Stronger Communities

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Overview and Scrutiny Area:
Corporate



1.0 SUMMARY

- 1.1 This report provides an update relating to Council Wardens and Street Cleansing in the Shipley Area. It highlights a developing approach that delivers on the cleaner/greener agenda at an Area, Ward, neighbourhood and street level that is supported by residents, businesses and community organisations as part of the People Can – Make a Difference Campaign.

2.0 BACKGROUND

- 2.1 In 2012 the Council Executive devolved a number of services to Area Committees. The purpose of this was to increase local accountability and to increase the effectiveness of service delivery through increased synergy between services at the local level.
- 2.2 The role of Ward Councillors is integral to the functioning of the developing approach. Good local leadership encourages positive behaviours with local communities and has a positive impact on staff who feel more valued and motivated.
- 2.3 In November 2015 a report came to Area Committee outlying the People Can Make a Difference Campaign which the Shipley Area Committee endorsed.
- 2.4 Within Neighbourhood and Customer Services, Area Co-ordinators are responsible for a range of officers and devolved services that promote the clean and active communities agenda and make contributions to other outcomes. This report only deals with the cleaner elements. However, it is important to recognise that the services and resource allocation also support a wider range of outcomes (highlighted within Ward Plans) as part of their roles and functions:
- 2.5 These include the following:
- Ward Officers
 - Council Wardens
 - Street Cleansing Operatives
 - Youth Workers
 - Environmental Enforcement Officers and
 - Grant-funded community development workers.
- 2.6 **The developing approach to cleaner streets and neighbourhoods**
- 2.6.1 These area-based functions allow a more joined-up and flexible approach to tackling issues at a ward-and neighbourhood-level. Essentially ward-based teams are created that include functions delivered by different staff. Ward Officers consider the priorities included in Ward Plans and work with the officers listed above to develop projects to respond to the priorities. These projects often involve actions by different officers dependent upon their knowledge and roles.
- 2.6.2 In terms of maintaining clean streets and neighbourhoods there is a balance between:

- Street cleansing clearing up
- People taking responsibility themselves

2.6.3 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

2.6.4 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:

- Deployment of a responsive street cleansing service
- Enforcement of the law where people infringe it and cause environmental issues
- Raising awareness within the public of the possible implications of irresponsible behaviour
- Encouraging residents to volunteer and take action themselves.

2.6.5 Therefore there are important educative and engagement roles. In terms of Ward Officer and Warden education and engagement, there are numerous examples of projects that are undertaken that help to support the cleaner and greener agenda. Sometimes this work is led by residents or businesses and when it isn't, officers encourage and support residents to become involved as part of the 'People Can' approach.

2.6.6 Examples of who staff engage with include schools, community organisations and individual residents and examples of the types of engagement in the Shipley area are given in Appendix 1.

2.7 Enforcement

2.7.1 In addition to the above with regard to education and engagement, it is worth noting that the Environmental Enforcement Team moved into Neighbourhood and Customer Services in February 2016 has resulted in more collaborative working with other officers. Enforcement Officers respond to complaints generated through the Council's Contact Centre. They now share information about jobs in their ward with other officers and ensure that they are dealt with by the most appropriate officer – this has led to a reduction in duplication. They learn more about their respective roles and this has enabled Council Wardens to feel skilled and confident to deal with more lower level jobs allowing Environmental Enforcement Officers to concentrate on the work involving possible prosecutions. The Environmental Enforcement Team is specifically responsible for enforcing legislation affecting the visible environment by undertaking investigations about waste crime. The Team enforces all aspects of waste legislation such as fly tipping, business waste, rubbish in gardens and litter from businesses and will prosecute people committing fly tipping offences where there is sufficient evidence.

2.7.2 As part of the area-based approach to tackling environmental issues affecting neighbourhoods, the Environmental Enforcement Team is embracing opportunities to move from a reactive to a more proactive service. This will involve working with Ward Officers, Cleansing Operatives and Council Wardens to consider a more creative way of responding to issues that will usually involve engagement with other stakeholders, for example tackling businesses, takeaways and the litter dropped by their customers. They will be encouraged to work with the Council on Business

Litter Reduction Action Plans agreed between the Enforcement Officer and the business owner, the business will be asked to sign up to a range of actions including to regularly litter pick outside their business. This will then be monitored by street cleansing staff and Council Wardens, with a further visit if necessary. Officers will be working with landowners to identify long term solutions to reduce/prevent the recurrence of fly tipping at sites where rubbish is regularly dumped. This will include encouraging the land owner to sell or develop the site, fence off the land or ensure waste is removed regularly.

- 2.7.3 Fly tipping, work with residents– sometimes rubbish is dumped by people who live in the vicinity. Fly tipping hotspots are identified on an ongoing basis through various sources and the most relevant approach to each site is considered at Ward Officer Team meetings or through discussion between officers in between the meetings to ensure that a multi-agency approach is developed and the most sustainable solution is sought.
- 2.7.4 Of particular note the Enforcement team is looking to site surveillance cameras at known fly tipping hotspots over the coming months –. It must be noted that not all locations are suitable for CCTV cameras - these cameras have to be erected on street lighting columns and need to be connected to the CCTV room. In addition standalone covert cameras to be hidden at locations where CCTV cameras are not suitable such as rural locations, lay bys etc. increasing capacity to capture fly tipping incidents and to prosecute offenders through the increased surveillance presence.
- 2.7.5 With regard fixed penalty fines for fly tipping new legislation came into force on 9th May, 'The unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016'. This legislation allows local authorities to issue fixed penalty fines for fly tipping as opposed to prosecuting people committing fly tipping offences. Local authorities are waiting for statutory guidance to be issued on the use of this legislation and it is due imminently. A report recommending how Bradford Council implements this legislation will be presented to the Council's Executive in July 2016 proposing that the maximum penalty imposed by Bradford Council is £400, reduced to £300 for early payment. This will enable the Council to deal with low level fly tipping without the costs incurred in going to court.
- 2.7.6 Householder Waste Duty of Care Regulations 2005 – this places on all householders a responsibility to ensure that whoever is used to collect, transport and dispose of waste, are appropriately licensed. They could be liable for a fine of up to £5,000 if the waste is subsequently fly tipped and can be traced back to them.

2.8 **Publicity and Marketing**

- 2.8.1 With regards waste and litter, in future the press office will be involved in promoting maximum publicity for all prosecutions whilst simultaneously campaigning to encourage positive behaviour. Area Coordinators are liaising with Marketing to take this forward.

2.9 Operational issues (Street Cleansing)

New ways of working and recruitment

- 2.9.1 Over the past few months officers in Street Cleansing have been trialling new working arrangements in Heaton and Bradford Moor Wards to develop specific street cleansing plans tailored to the needs of the ward (eg litter hot spots, dirty snickets, overgrown traffic islands, unidentified land etc). These plans will be unique to each ward and based on incoming intelligence and initial ground work undertaken by officers. They will be mostly prescriptive, allow ward members to have an input into the plans and can be adapted to changing requirements or circumstances.
- 2.9.2 The trials have been very successful with compliments from residents, businesses and Council staff who work in the area. There has been a noticeable improvement in the wider visible environment and the ethos of the new methods is to make longer lasting improvements and impact rather than constantly chasing litter (eg grass verges cut back, detritus manually swept and an increased level of waste being removed).
- 2.9.3 The new working arrangements will facilitate closer links with Environmental Enforcement and Council Wardens to address littering and fly tipping hot spots with particular focus on attention to detail with the intention to raise the profile of what the clean team does in an area and also what residents can do to help. It is now the intention to roll the methodology district wide over the next year to produce a more effective model of working in each ward.
- 2.9.4 Currently Shipley have three vacancies and it is the intention to recruit to these positions over the summer.

Performance – Street Cleansing

- 2.9.5 The service conducts regular surveys of each Ward to establish a local snapshot of environmental indicators for performance management purposes. The grading methodology is derived from the former Best Value National Performance Indicator - NI 195 indicator and the sample selection process has been adapted to specifically suit Ward based surveying.
- 2.9.6 In each Ward approximately six to eight priority streets are graded every month. These are areas of high pedestrian footfall, main roads or retail areas. In addition the monitoring officer will select a further seven to nine streets to include in the survey.
- 2.9.7 Grades for litter, detritus, graffiti, fly posting and weeds are awarded as follows:
- A None present
 - B+ Almost clear
 - B Some present but not below acceptable standard
 - B- Part of street falls below an acceptable standard (half-fail)
 - C Street falls below acceptable standard
 - C- Very poor condition
 - D Street is completely affected

- 2.9.8 Appendix 2 shows the performance in terms of measured cleanliness with regards to litter, detritus, graffiti and fly posting from 2009 to 2016.
- 2.9.9 The number of streets failing on Litter across the Shipley Area remains significantly low. Windhill & Wrose is the worst ward within the Area with regards litter, however, with note it has improved significantly in recent years.
- 2.9.10 Levels of detritus are higher than litter within the Shipley Area, predominantly due to the more rural nature of the road network within this Constituency, though the presence of Windhill & Wrose in the "worst three" is surprising.
- 2.9.11 Levels of graffiti across the whole Shipley Area continue to remain low.
- 2.9.12 Levels of Fly Posting across the whole Shipley Area continue to remain low.

New developments/technology

Solar powered compaction litter bins (Big Belly Bins see Appendix 3)

- 2.9.13 Presently, there are in excess of 4,000 litter bins situated around the district within the public domain. Significant resources are required to empty these bins and replace with new bags at each visit. In the highest footfall areas, bins can be emptied 2 to 3 times per day.
- 2.9.14 Big Belly litter bins can compact the rubbish they hold which increases capacity to between 600 litres and 800 litres of rubbish, which is 6 to 8 times more than the capacity of the litter standard bin. They have a solar panel on the top which powers a 12V battery that is constantly on trickle-charge; requiring only 8 hours of *daylight*, not *sunlight*. Having this smart infrastructure significantly reduces the number of staff hours required servicing bins and the bins have an integrated sim card and online telemetry management system that notifies the Council when it needs emptying by sending an email to management or a driver via a PC or smartphone. This means that only the bins that are approaching capacity will be emptied on any given day. In turn, this frees up valuable staff resources to enable the Council to create a cleaner environment for its residents and tourists with particular emphasis on attention to detail.
- 2.9.15 In addition the bins also have the facility to be used for advertising and sponsorship on three sides of the bin, potentially generating a new revenue stream. It is the intention to trial this initiative over the summer to ascertain whether there is potential to generate some income.
- 2.9.16 An 8-week pilot study conducted between 16/9/15 and 8/11/15 in Shipley Town Centre saw 34 standard 100L bins replaced by 9 Big Belly bins. During this period there were 68 collections whereas under the standard collection schedule, there would have been over 2000 collections; a 97% reduction redirecting a total of 113 staff hours. Since then, 3 more have been sited in Bingley Town Centre and 1 in Roberts Park. It is hoped to procure more of these bins for the area subject to funding

2.9.17 The new bins will not replace all traditional litter bins in the district, but will be targeted to areas of high usage such as town and village centres and remote areas where sending a vehicle to empty bins daily is not economically viable.

2.9.18 In summary the bins have a number of advantages:

- Reduces the frequency of collections
- Reduces the number of staff hours collecting bins and reallocates staff and vehicle resources to other areas
- Reduces plastic bag usage and plastic to landfill
- Easier management of data collection through telemetry online management system
- De-clutters the streetscape as less bins are required
- Minimises vehicle accessibility problems in high footfall pedestrianised areas and saves on fuel cost from vehicles
- Reduces emissions and therefore CO₂/NO₂
- Prevents illegal trade waste dumping and the potential to create a revenue stream as a result by identifying traders using the bins without a trade waste contract.
- Potential to communicate messages to the public without the need for additional infrastructure (key Council messages or Social Responsibility Appendix 3)
- Re-uses existing bins outside the designated target areas reducing the current litter bin budget.
- Reduces the number of complaints from residents and tourists through total waste containment (enclosed chute-type entry as opposed to open apertures) eg overflowing bins (keep area clean and green), wind-blown debris, pest infestation (rats and pigeons), access to litter and cigarettes and litter-produced odour.
- Reduces street litter by a minimum of 20%.
- Increases opportunities to generate income through advertising. (results of the trial will be brought back to this Committee at a later date)

Mechanical sweeper routing and weed spraying trial

2.9.19 The primary purpose of the Mechanical sweeping operation is to remove detritus (silt / mud), which if not tackled can lead to blocked gullies, unsafe roads and pavements, and accelerated weed growth. Whilst sweeping these routes the machines do also pick up any litter present, but that is secondary to detritus.

2.9.20 Routing vehicles will maximise efficiency per machine and identify any latent inefficiency in existing service levels and provide more information about where / when sweeping is occurring i.e. transparency in service levels. The software that will be used has worked successfully by Waste Management to deliver the roll out of kerbside round re-organisation and new waste policies that residents are expected to comply with in order to boost recycling.

2.9.21 Shipley currently has three mechanical sweepers dedicated to work within its boundaries and it is the intention that the routing project will route two machines, leaving the third machine at the Area Operational Manager's discretion.

- 2.9.22 Frequencies for sweeping will vary depending on the land-use category of each street. For example, a main road would be swept more often than a residential road or an industrial street. Introduction of in-cab technology will gradually allow service to develop a more detailed understanding of factors affecting mechanical sweepers e.g. which streets are not getting swept due to parked vehicles, road works etc or feedback about where sweepers are struggling to complete routes as prescribed by the software.
- 2.9.23 Routes will be organised sequentially so that any interruptions do not mean a route is missed until the next cycle, but is done on the next available working day. Specifying an exact service date in advance would therefore be difficult due to breakdown etc. It is the intention to produce draft routes by October 2016. Members can have an input into this process if they so wish and modify frequencies at any time in the future.
- 2.9.24 Finally the service is also looking to trial a weedspraying unit that fits onto the back of a mechanical sweeper whilst servicing the routes.

3.0 OTHER CONSIDERATIONS

3.1 Proposals for Area Committee decision-making

- 3.1.1 There are a number of factors to take into account when considering how to deploy resources at an Area level. For example, the Council policy on parking enforcement (as set out in Bradford Council's application to Central Government when taking on responsibility for the function) is based on national statutory guidance. The policy expects a consistent, fair and transparent approach within the district to parking enforcement. With effect from 23rd January 2012 the civil enforcement function passed from Civil Enforcement Officers employed by Parking Services to Council Wardens. Council Wardens are now the Council's designated Civil Enforcement Officers. As such, Council Wardens are expected to deal with all cars parked in contravention in accordance with the district policy. This means that Council Wardens need to have a regular presence in parking hotspots and deal with any cars they find parked in contravention. Statutory guidance clearly states that discretion is a back-office function and it is therefore not the decision of a Council Warden as to whether they deal with a car parked in contravention. The Council Warden has to issue a PCN and this can be appealed by the customer.
- 3.1.2 In terms of the deployment of Council Wardens, the Area Committee may wish to consider the range of functions the Warden has to carry out and the risks associated with not balancing these. For example, if Council Wardens are not deployed to parking hotspot areas there is a likelihood of increased contraventions, safety and congestion implications, complaints and reduced income. Similarly, if Council Wardens do not deal with environmental issues there will be an affect on the visual amenity and the likelihood of an increase in complaints and anti-social behaviour.
- 3.1.3 In terms of Street Cleansing members are able to have influence and decide where staff and resources are deployed, the new routing patterns and the forthcoming prescriptive cleansing work plans.

3.2 Parking

- 3.2.1 Cashless parking – this Service will be introduced this financial year and will enable customers to pay for on- and off-street parking using their mobile phone and debit/credit card. The service will be available 24 hours per day, 7 days a week.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 The Council Warden Service budget

- 4.1.1 The total Council Warden budget for the 76 Council Wardens (including 3 Area Operations Managers) has been set at £2,089,700 for the financial year 2016/17.

Area Team	Number of posts	Budget (£) 2016/17
City Centre Team	22	672,600
Bradford East	12	303,200
Bradford South	10	253,100
Bradford West	12	303,200
Keighley	9	228,000
Shipley	8	203,000
Area Operations Managers	3	126,600
TOTAL	76	2,089,700

4.2 Street Cleansing

Area Team	Number of posts	Budget (£) 2016/17 All Staff, Vehicles and Equipment
Bradford East	21 + 7 vacancies	732,800
Bradford South	15 + 4 vacancies	669,100
Bradford West including City centre	35 + 8 vacancies	1,222,900
Keighley	18 + 8 vacancies	806,300
Shipley	22 + 3 vacancies	708,300
TOTAL	111 + 30 vacancies	4,139,400

Note: This does not include public toilets and Ancillary services

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The financial risks posed are limited by the nature of the expenditure delegated.

6.0 LEGAL APPRAISAL

- 6.1 No specific issues.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

- 7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 No specific issues.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Increased local decision making has the potential to improve community safety through more closely addressing local priorities.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION IMPLICATIONS

- 7.6.1 Trade unions are being consulted at levels 1, 2 and 3 on all changes to Street Cleansing and Warden services.

7.7 WARD AND WARD PLAN IMPLICATIONS

- 7.7.1 The information in this report is relevant to all Wards in Shipley. An increased level of devolution of the services will allow the Area Committee to further address local priorities for those services.

8.0 NOT FOR PUBLICATION DOCUMENTS

- 8.1 There are no not for publication documents.

9.0 OPTIONS

- 9.1 As the Services have now been devolved, the Area Committee can decide how to shape the Service within the previously-mentioned parameters.

10.0 RECOMMENDATIONS

- 10.1 Shipley Area Committee notes and welcomes the information in this report which is intended to inform decisions on these devolved services in Shipley.

11.0 APPENDICES

- 11.1 Appendix 1: Examples of engagement and community work in the Shipley area

11.1 Appendix 2: Performance – Street Cleansing by Ward

11.2 Appendix 3: Solar powered compaction bins

12.0 BACKGROUND DOCUMENTS

12.1 Document 'AY' Council Wardens and Street Cleansing within Shipley Area, Shipley Area Committee 28 March 2012

12.2 Document 'AO' Devolution to Area Committee – Street Cleansing, Shipley Area Committee 28 November 2012

12.3 Document 'AY' Street Cleansing and Council Warden Services within Shipley, Shipley Area Committee 30 January 2013

12.4 Document 'R' Street Cleansing Devolution, Shipley Area Committee 24 July 2013

12.5 Document 'AY' Street Cleansing and Council Warden Services within Shipley, Shipley Area Committee 29 January 2014

EXAMPLES OF ENGAGEMENT AND COMMUNITY WORK IN THE SHIPLEY AREA

- Riverside clean ups – working with the Canal Rivers Trust to promote safe and responsible use of the tow path
- Promoting safe parking around schools including attending days of action and school transition events
- Removal of litter and debris from river following the floods.
- Door knocking every property during the floods – providing support and ensuring residents were safe, signposting where necessary
- St Ives Group - assist with litter picking, attend coffee mornings, engagement re environment
- Clean-up of a snicket and promotion of the Council's Green Dog Walkers scheme in Longlands area of Denholme
- Bolton Woods recycling initiative, recycling champions and door knock
- Bolton Woods visual audit, photos and follow up
- Crag Community Garden, co-ordinate volunteers, lead by example
- Crag One Stop Shop, regular drop-in and advice
- Crag Wellbeing community event, questionnaires etc
- High Crag Primary School parking initiative (posters etc)
- Windhill Street Reps, now lead contact on meetings
- Community clean up at the back of Mexborough Road
- Tackling the issue of contaminated bins and rubbish/fly-tipping in gardens
- Attending parents' evenings to promote Council services.
- Community clean ups based around snickets and pathways
- Christmas "Wrap"- conception of idea then supporting community centre to provide presents for local children to give to immediate and extended family members
- Boxing day floods – some Wardens cancelled their annual leave to help
- Attendance and support at flood support events
- Riverside clean up with Aire Debris Removal Initiative
- Riverside clean up on Higher Coach Road
- Work with partners including Police and support services on 'Reach Out' scheme
- Liaising with businesses regarding litter and tab ends outside premises, especially those dropped by staff
- Advising on 'tab end' bins and duty of care for trade waste
- Days of action in conjunction with Probation Team and residents' groups to litter-pick hot-spot areas
- Supporting Friends of Roberts Park at their events and band stand concerts
- Providing feedback and attending meetings regarding large community events such as Saltaire Festival; providing a uniformed positive presence at such events
- Support to Friends of Northcliffe including litter picks and clean ups
- Support to Hirstwood Regeneration Group, assist group with clean ups etc
- Support Norwood Neighbourhood Association with clean ups etc
- Early and late patrols for dog fouling
- Attending Incommunities walkabouts and liaising with them on untidy gardens
- Joint patrols with PCSOs

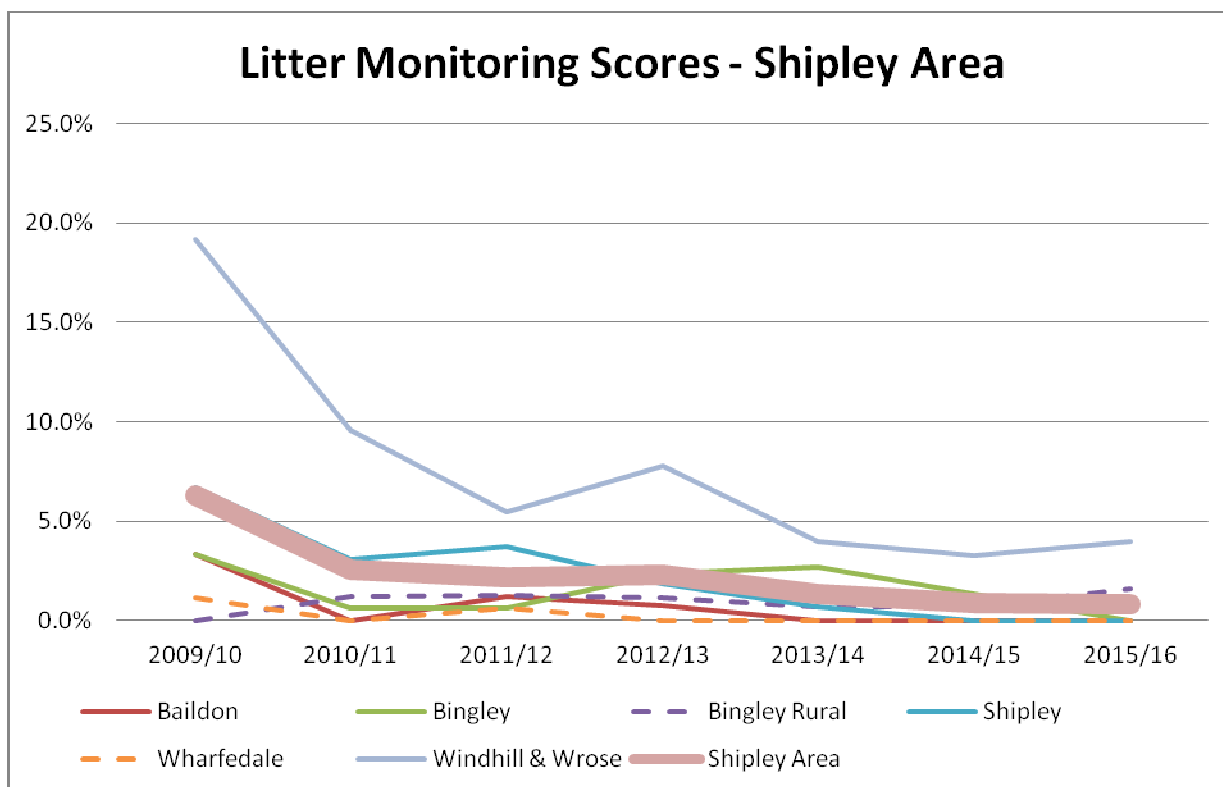
- School assemblies on road safety
- Joint school parking initiatives with Police
- Attending school parents evenings with Police to promote crime prevention and school parking
- Participated in Burley scarecrow festival and promoted the work of Council Wardens
- Riverside clean up on Buck Lane alongside Bradford East
- Clean up of land and car park behind Baildon Library
- Responding to low level anti-social behaviour issues in Baildon and Esholt and signposting young people to youth service provision
- Early and late patrols for dog fouling
- Supporting community development workers with community events
- Work with Highways to remove illegal signage
- Support to Electoral Services Commission to encourage vote registration; attendance at promotional events and leaflet distribution.
- Liaising with local community groups to attend events and provide parking cones for busy areas and parades
- All Wardens have signed up to become Dementia Friends and some have been able to assist members of the public who have become lost or confused
- Liaising with residents and Recycling Team regarding new bin policy and problems with communal recycling bins
- Mobile Wardens responding to anti-social behaviour issues regarding off-road bikes and liaising with Police
- Participation in the Keep Britain Tidy's 'We're Watching You' campaign
- Anglers Association - environmental protection, the clearing of dog fouling plus enforcement through visible patrols deterring poaching
- Speed Watch with PCSOs and the public carrying out speed checks using hand held device
- Promotion of Green Dog Walker scheme at community events and school assemblies. The numbers of Green Dog Walkers for each Ward are shown below:

Wharfedale	45
Baildon	65
Bingley Rural	44
Bingley	88
Windhill and Wrose	19
Shipley	15

PERFORMANCE – STREET CLEANSING

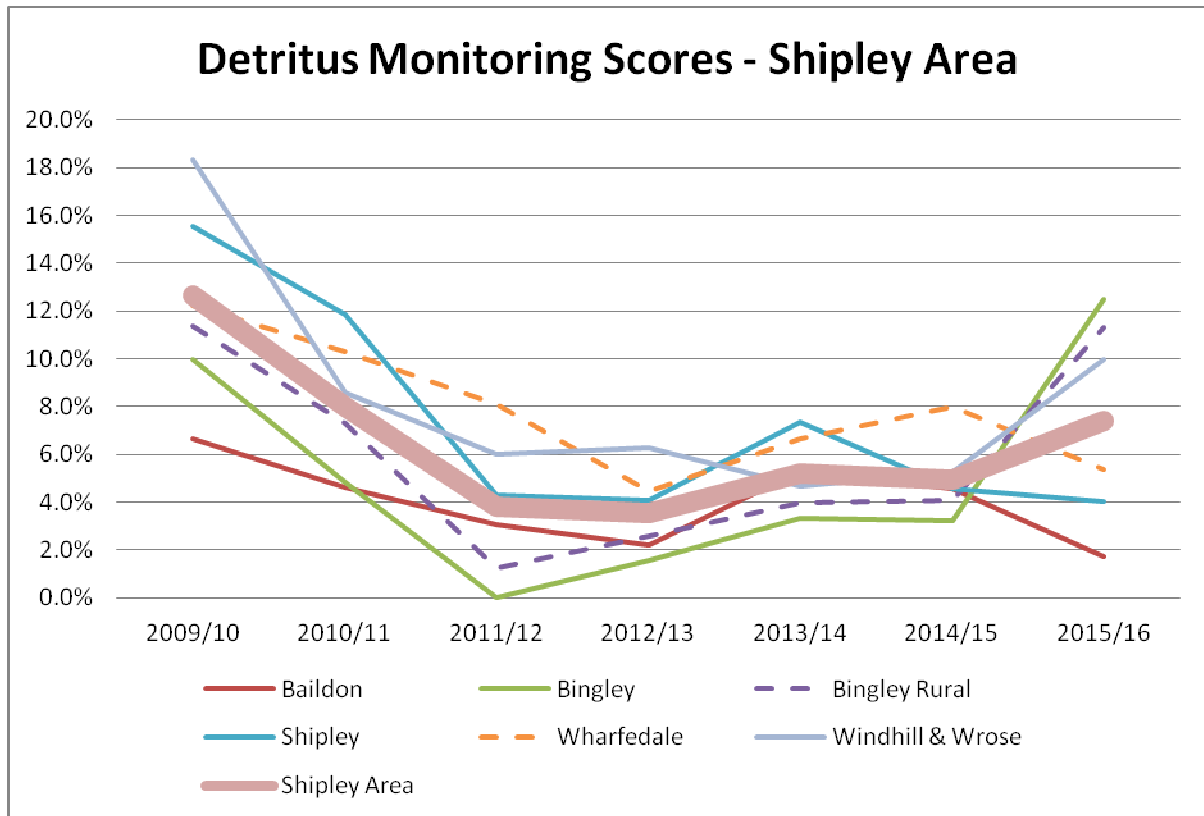
Monthly Monitoring Scores – Litter (Shipley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Baildon	Shipley	3.3%	0.0%	1.2%	0.7%	0.0%	0.0%	0.0%
Bingley	Shipley	3.3%	0.6%	0.6%	2.4%	2.7%	1.3%	0.0%
Bingley Rural	Shipley	0.0%	1.2%	1.2%	1.1%	0.7%	0.7%	1.6%
Shipley	Shipley	6.7%	3.1%	3.7%	1.9%	0.7%	0.0%	0.0%
Wharfedale	Shipley	1.1%	0.0%	0.6%	0.0%	0.0%	0.0%	0.0%
Windhill & Wrose	Shipley	19.2%	9.6%	5.4%	7.8%	4.0%	3.3%	4.0%
Shipley Area		6.3%	2.5%	2.2%	2.3%	1.3%	0.9%	0.8%



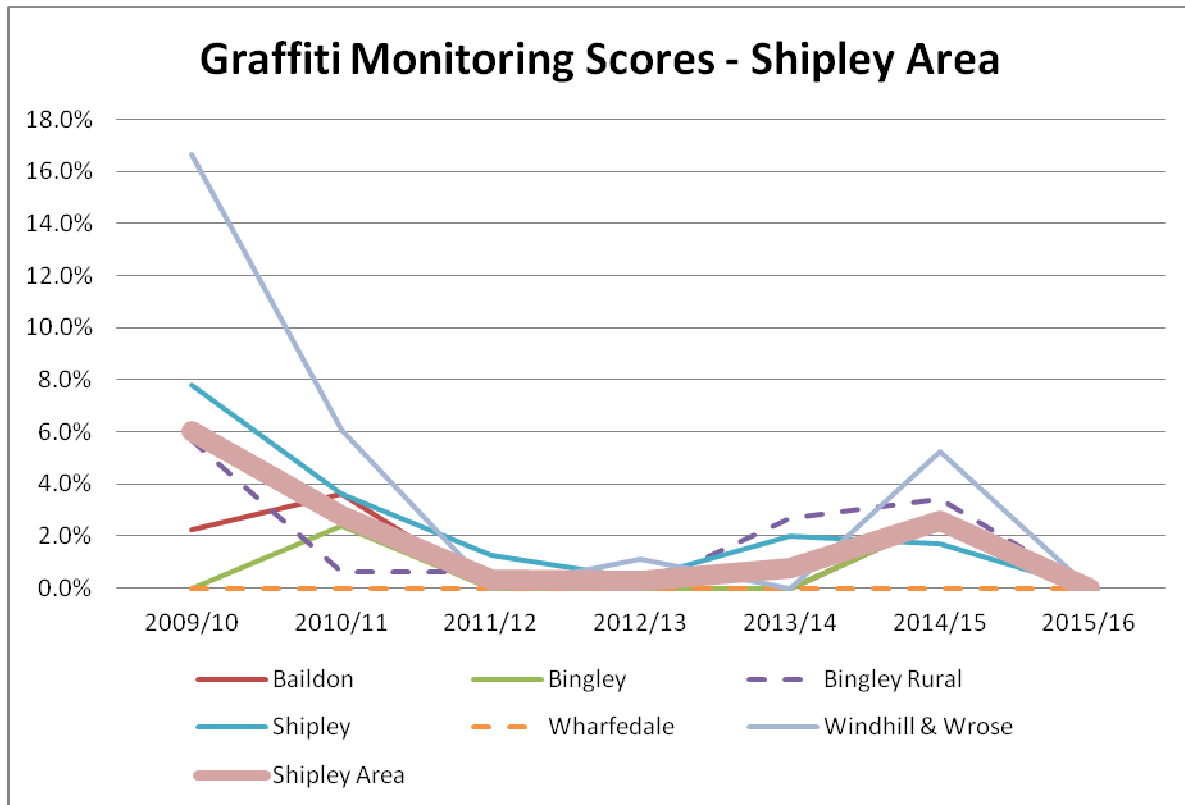
Monthly Monitoring Scores – Detritus (Shipley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Baildon	Shipley	6.7%	4.6%	3.0%	2.2%	5.3%	4.5%	1.7%
Bingley	Shipley	10.0%	4.8%	0.0%	1.6%	3.3%	3.2%	12.5%
Bingley Rural	Shipley	11.4%	7.3%	1.2%	2.6%	4.0%	4.1%	11.3%
Shipley	Shipley	15.6%	11.9%	4.3%	4.1%	7.3%	4.5%	4.1%
Wharfedale	Shipley	12.2%	10.3%	8.1%	4.4%	6.7%	8.0%	5.4%
Windhill & Wrose	Shipley	18.3%	8.6%	6.0%	6.3%	4.7%	5.3%	10.0%
Shipley Area		12.7%	8.0%	3.8%	3.6%	5.2%	4.9%	7.4%



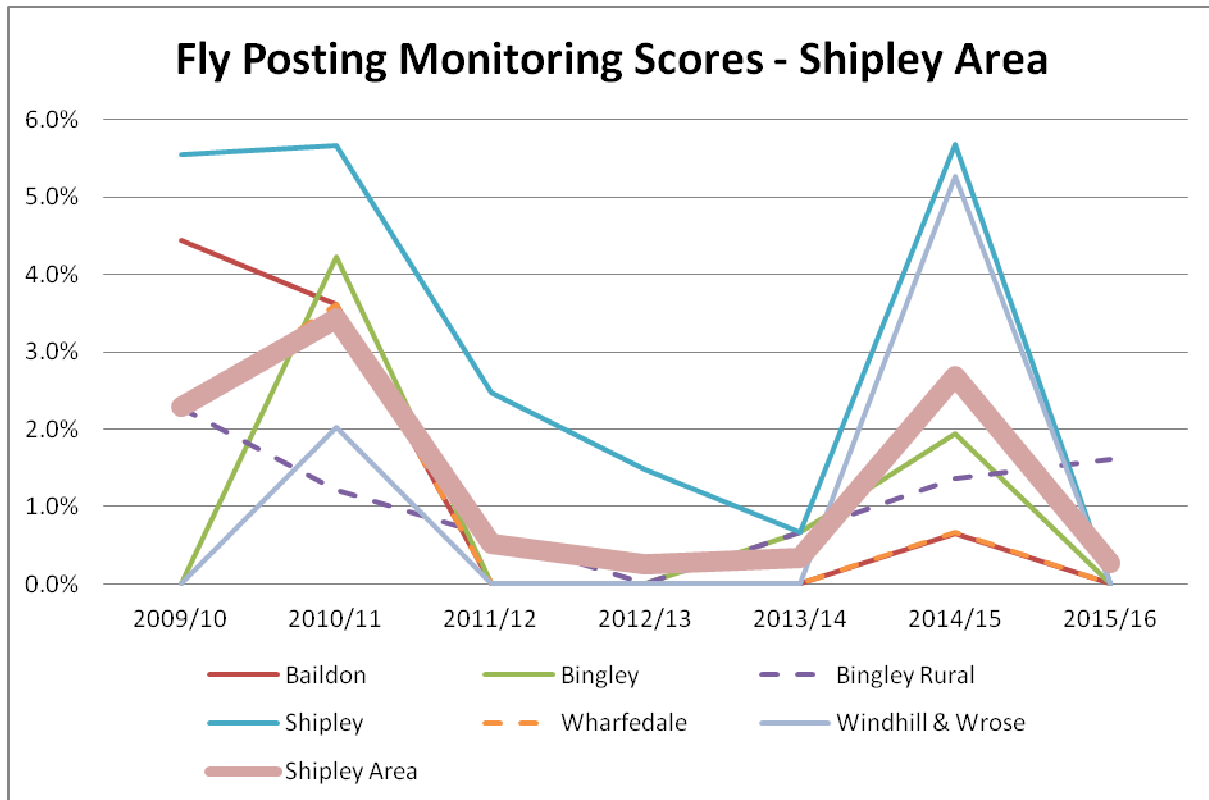
Monthly Monitoring Scores – Graffiti (Shipley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Baildon	Shipley	2.2%	3.6%	0.0%	0.0%	0.0%	2.6%	0.0%
Bingley	Shipley	0.0%	2.4%	0.0%	0.0%	0.0%	2.6%	0.0%
Bingley Rural	Shipley	5.7%	0.6%	0.6%	0.0%	2.7%	3.4%	0.0%
Shipley	Shipley	7.8%	3.6%	1.2%	0.4%	2.0%	1.7%	0.0%
Wharfedale	Shipley	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Windhill & Wrose	Shipley	16.7%	6.1%	0.0%	1.1%	0.0%	5.3%	0.0%
Shipley Area		6.0%	2.8%	0.3%	0.3%	0.8%	2.6%	0.0%



Monthly Monitoring Scores – Fly Posting (Shipley Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Baildon	Shipley	4.4%	3.6%	0.0%	0.0%	0.0%	0.6%	0.0%
Bingley	Shipley	0.0%	4.2%	0.0%	0.0%	0.7%	1.9%	0.0%
Bingley Rural	Shipley	2.3%	1.2%	0.6%	0.0%	0.7%	1.4%	1.6%
Shipley	Shipley	5.6%	5.7%	2.5%	1.5%	0.7%	5.7%	0.0%
Wharfedale	Shipley	2.2%	3.6%	0.0%	0.0%	0.0%	0.7%	0.0%
Windhill & Wrose	Shipley	0.0%	2.0%	0.0%	0.0%	0.0%	5.3%	0.0%
Shipley Area		2.3%	3.4%	0.5%	0.3%	0.3%	2.7%	0.3%



EXAMPLES OF BIG BELLY BINS AND ADVERTISING CAMPAIGNS



Report of the Area Co-ordinator to the meeting of the Shipley Area Committee to be held on 29 June 2016

Subject:

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Member representation on the Grants Advisory Group

Summary statement:

This report provides background information and recommendations with regard to Member representation on Grants Advisory Group for 2016/17

Steve Hartley
Strategic Director Environment and Sport

Portfolio:

Environment

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Overview & Scrutiny Area:

Environment and Waste Management



City of Bradford
Metropolitan District Council



1. SUMMARY

- 1.1 This report provides background information and recommendations with regard to Member representation on the Grants Advisory Group for 2016/17.

2. BACKGROUND

- 2.1 The Grants Advisory Group provides a mechanism for the effective allocation of Community Chest and other grants. The Group can also meet to discuss special events such as Community Heroes. The membership currently is:

- 3 representatives from the majority group on the Area Committee,
- 1 representative each from the Labour and the Green parties.

3. OTHER CONSIDERATIONS

- 3.1 There are no other considerations.

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 The Grants Advisory Group and the allocation of various grants are co-ordinated by existing staff of the Shipley Area Co-ordinator's Office.

5. RISK MANAGEMENT

- 5.1 No significant risks.

6. LEGAL APPRAISAL

- 6.1 There are no legal implications for Bradford Council arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

- 7.1.1 The Grants Advisory Group considers equal rights issues in all aspects of their work.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Co-operation between agencies and the community is likely to lead to more strategic, long term and sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 There are no specific Greenhouse Gas Emissions Implications arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 There are no specific Community Safety Implications arising from this report.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no specific Human Rights Act implications arising from this report.

7.6 TRADE UNION

7.6.1 There are no Trade Union implications arising from this report.

7.7 WARD PLAN IMPLICATIONS

7.7.1 The decisions made at the Grant Advisory Group support the priorities in the Ward plans.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 This report is presented to invite the Area Committee to determine membership of the Grants Advisory Group.

10. RECOMMENDATIONS

10.1 That in the current municipal year and in accordance with an established precedent, the Area Committee approves the nomination of three Councillors from the Conservative Group, one Councillor from the Green Group and one Councillor from the Labour Group.

11. APPENDICES

11.1 None.

12. BACKGROUND DOCUMENTS

12.1 None.

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